



Making a difference...together

Capital Regional District
Grant-In-Aid Application Form
FOR ELECTORAL AREAS ONLY:

Juan de Fuca

Salt Spring Island

Southern Gulf Islands

[Revised November 16, 2012]

CRD GRANT-IN-AID APPLICATION FORM

Grants-In-Aid are for the CRD Electoral Areas only: Juan de Fuca, Salt Spring Island, and Southern Gulf Islands

Application Submitted By

Name and Address of Applicant: Transition Salt Spring
P.O. Box 768
Salt Spring Island, BC V8K 2W3

Contact(s): Pam Tarr [REDACTED] _____
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Email address

Contact(s): Darlene Gage [REDACTED] _____
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Application Summary

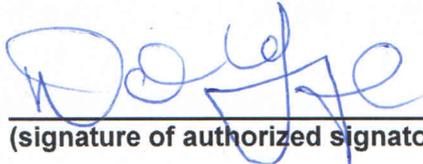
Project or purpose for which you require assistance:

Transition Salt Spring will act as fiduciary and organizer for an expansion of the invasives chipping program that will be led by a consortium of community organizations concerned with the fire risk posed by invasive plants. Together, we will hold two drop-off/chipping days in late spring for which we need financial assistance.

Amount of grant requested \$ 3,500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- **NOT** being made on behalf of an industrial, commercial, or business undertaking
- **NOT** available for the personal benefit of any individual, proprietor, member or shareholder


(signature of authorized signatory)

Executive Director
(title)

Darlene Gage
(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

Transition Salt Spring (TSS) has been working since 1997 to empower Salt Spring Islanders to build a thriving community, resilient to climate change. We educate and empower islanders to eat locally, waste less, free up our energy systems and get from place to place with a lower carbon footprint.

Transition Salt Spring acts as an ally to existing groups, an initiator and incubator of new projects, and an umbrella organization for programs that foster local resilience and reduce fossil fuels dependence. This flexible support structure is unique on Salt Spring, and allows for new initiatives to emerge over time.

Mission: Respond to climate change. Restore ecosystems. Reimagine community. Together.

2. Describe the geographic area that receives services or benefits from your organization.

Salt Spring Island, BC

3. Is your organization voluntary and non-profit? NO YES

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

Officers of the organization receive no remuneration for their services. Members often form Working Groups to undertake projects and will, from time to time, apply for project funding support from TSS and other funders. These are granted for project purposes only and do not benefit any members directly.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

Transition Salt Spring was founded in 1997.
Currently there are 2500 members of the Society.

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (Two days of drop-off and chipping of invasive plants)

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

For the past 16 years, the Native Plant Stewardship Group of TSS, has organized a popular rite of spring for our community - the drop-off and chipping of invasive plants that pose a great fire risk to our island. Funding for this program has come from various sources, with support through GIAs in the last two years.

With the succesful implementation of a user fee that varies per size of the load, the program has the potential, with increased community support of becoming self-sustaining financially. An Advisory Council for this ongoing program has been assembled, with the key community groups concerned with the issue of invasive plants and their fire risk offering their assistance and support.

The SSIFR will join as a sponsor and participate in public education at the events. Farms are standing by to receive the chips. Also, businesses have expressed interest in sponsoring the events.

With this increased community involvement, this year will be the transition to a community-supported annual program. Yet, financial support is needed this year for organization of the drop-off days, as the evolution is established.

3. Please describe how this proposal will benefit the community.

Through the collection of highly flammable invasive species, TSS is focused on lowering the amount of residential open burning which reduces fire risks, reduces carcinogenic particulate matter in the air, slows the spread of invasives and provides local farms with an on-island beneficial use of the disposed plant material.

Hundreds of islanders do their part to help meet the goals of this initiative, further building the sense of commitment we need to address the climate risks we face. And farms receive valuable chips to help them grow local food for our community.

The invasives chipping days are what our island does best: a gathering of diverse people looking out for their families, their neighbours, and their island.

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - o project budget,
 - o grants / funding from other sources,
 - o funding contributed by applicant through fund raising activities or other sources of revenue and,
 - o financial statement that itemizes total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant / funding from another source(s)? NO YES

If yes, complete the following chart. *If no*, please explain _____

Name of Grant or Funding Agency	\$ Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?

NO YES..... *If yes*, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used
2025	\$ 3,500.00	Invasives Chipping Program, as presented by Ag Alliance
2025	\$ 2,500.00	Neighbourhood Woody Debris Roadside Pickup Pilot
2024	\$ 2,500.00	Invasives Chipping Program

4. Does your organization:

Offer direct financial assistance to individuals or families? Yes No

Provide services that fall within the mandate of either
a senior government or a local service agency? Yes No

Provide an opportunity for individuals to make direct
Contributions to the project (e.g., fundraising for the project)? Yes No

Or, is your organization:

part of a Provincial or National fund raising campaign? Yes No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the *Grant-In-Aid - Application Completion Guide* regarding the following:

1. Acknowledgement

2. Reporting

Statement of Activity
Transition Salt Spring Society
 January-December, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
40000 Revenue	
42000 Unrestricted Revenue	
42100 Donations Received	
42120 Donations - Monthly Received TSS	\$24,108.54
42130 Donations - One Time Received TSS	\$29,222.66
Total for 42100 Donations Received	\$53,331.20
42200 Donations - Unreceived	
42210 Donations - Registered Charity Unreceived TSS	\$76,126.05
42215 Donations - Registered Charity OT-Ind Unreceived TSS	\$3,428.95
42220 Donations - Other Gifts Unreceived TSS	\$2,229.34
42228 Donations - Other Gifts Unreceived CARL	\$300.00
Total for 42200 Donations - Unreceived	\$82,084.34
42300 Event Revenue	
42305 Event Revenue ADVOCACY	\$3,995.32
42315 Event Revenue COACH	\$2,539.97
42320 Event Revenue TSS Programs	\$24,052.86
Total for 42300 Event Revenue	\$30,588.15
42400 Program Admin Fee TSS	
42405 Program Management Admin Fee ADVOCACY (TSS)	\$629.00
42410 Program Management Admin Fee CARL (TSS)	\$6,375.00
42420 Program Management Admin Fee COACH (TSS)	\$3,500.00
42430 Program Management Admin Fee TSSEC (TSS)	\$1,000.00
42440 Program Management Admin Fee WG (TSS)	\$729.00
Total for 42400 Program Admin Fee TSS	\$12,233.00
42600 Other Revenue	
42610 Interest Income TSS	\$5,670.15
Total for 42600 Other Revenue	\$5,670.15
Total for 42000 Unrestricted Revenue	\$183,906.84
43000 Restricted Revenue	
43050 Grants-Funders ADVOCACY	
43051 Berman Foundation Grant (ADVOCACY)	\$13,000.00
43053 Chamber of Commerce Grant (ADVOCACY)	\$1,000.00
43054 CRD Grant (ADVOCACY)	\$3,500.00
43056 SSI Foundation Grant (ADVOCACY)	\$8,000.00
Total for 43050 Grants-Funders ADVOCACY	\$25,500.00
43100 Grants-Funders TSS	
43110 Berman Foundation Grant (TSS)	\$50,000.00
43125 CRD Grant (TSS)	\$15,400.00
43135 SSI Foundation Grant (TSS)	\$5,260.00
43150 Victoria Foundation Grant (TSS)	\$42,000.00

Statement of Activity
Transition Salt Spring Society
 January-December, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for 43100 Grants-Funders TSS	\$112,660.00
43200 Grants-Funders CARL	
43201 Clean Foundation Grant (CARL)	\$1,820.31
43205 CRD Grant (CARL)	\$15,343.75
43210 ECCC Grant (CARL)	\$30,484.80
43235 NSSWD Grant (CARL)	\$60,692.06
43250 PICS Grant (CARL)	\$5,000.00
43270 Stewart Family Foundation Grant (CARL)	\$5,000.00
Total for 43200 Grants-Funders CARL	\$118,340.92
43300 Grants-Funders COACH	
43310 BC Lung Grant (COACH)	\$28,600.00
43320 CRD Grant (COACH)	\$23,500.00
43340 NSSWD Grant (COACH)	\$17,742.00
Total for 43300 Grants-Funders COACH	\$69,842.00
Total for 43000 Restricted Revenue	\$326,342.92
49000 WG Revenue	
49300 Marine Stewardship Group Revenue	\$7,290.00
49500 RRPAG Revenue	\$2,002.00
49510 RRPAG Donation Unreceipted	\$572.08
Total for 49000 WG Revenue	\$9,864.08
Total for 40000 Revenue	\$520,113.84
Z IA Service Fee CARL (deleted)	\$1,388.80
Total for Income	\$521,502.64
Gross Profit	\$521,502.64
Expenses	
60000 Expenses	
61000 TSS Expenses	
61100 Advertising & Promotion	
61110 A&P Advocacy	\$1,277.06
61120 A&P CARL	\$1,138.84
61130 A&P Coach	\$2,794.15
61140 A&P TSS General	\$98.51
Total for 61100 Advertising & Promotion	\$5,308.56
61300 Bank ISCU Charges	\$363.15
61350 Bank Payment Portal Fees	\$2,809.15
61360 Credit Card Fees	\$9.23
61400 Contract Services	
61410 Bookkeeper	\$23,677.48
61420 Communications	\$25,802.76
61430 Advocacy Contractor	\$16,255.66
61440 CARL Contractor	\$9,252.50
61450 COACH Contractor	\$2,160.00
61475 Honorarium CARL	\$150.00

Statement of Activity
Transition Salt Spring Society
 January-December, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for 61400 Contract Services	\$77,298.40
61500 Digital Tools TSS General	\$5,569.17
61600 Event Expenses	
61610 Event Expense Advocacy	\$7,437.99
61620 Event Expense CARL	\$7,781.28
61630 Event Expense Coach	\$3,306.52
61640 Event Expense TSS General	\$1,043.64
61650 Event Expense Special Projects (TSS)	\$5,728.91
Total for 61600 Event Expenses	\$25,298.34
61700 Fundraising	\$1,503.44
61800 Insurance	\$1,953.00
61850 Legal & Accounting	\$165.00
61900 Meeting Expenses TSS General	\$520.73
62000 Membership, Licenses & Dues	\$503.75
62100 Miscellaneous Expenses	\$261.17
62200 Office Expenses	\$1,167.17
62210 Office Rent	
62211 Office Rent	\$6,182.88
62215 Office Rent Share	-\$2,058.39
Total for 62210 Office Rent	\$4,124.49
62220 Printing & Resources	
62221 P&R Advocacy	\$506.33
62222 P&R Coach	\$1,002.35
62225 P&R TSS General	\$371.21
Total for 62220 Printing & Resources	\$1,879.89
62250 Professional Development	\$337.64
62300 Program Equipment & Supplies	
62310 Program Equip&Supplies CARL	\$12,098.16
Total for 62300 Program Equipment & Supplies	\$12,098.16
62400 Program Management Admin Expense	
62405 Program Management Admin Expense ADVOCACY	\$629.00
62410 Program Management Admin Expense CARL	\$6,375.00
62420 Program Management Admin Expense COACH	\$3,500.00
Total for 62400 Program Management Admin Expense	\$10,504.00
62500 Program Rebates	
62507 Water Rebate NSSWD	\$7,000.00
62510 Water Rebate SGI	\$8,500.00
62515 Water Rebates SSI	\$1,500.00
62520 Heat Pump Rebate	\$18,000.00
62525 Wood Stove Rebates	\$4,200.00
Total for 62500 Program Rebates	\$39,200.00
62600 Travel	
62620 Travel COACH	\$725.18
62640 Travel TSS General	\$66.10

Statement of Activity
Transition Salt Spring Society
 January-December, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for 62600 Travel	\$791.28
62700 Video Production TSS General	\$550.08
62750 Volunteer Expense	
62751 Volunteer Expense CARL	\$2,095.14
62752 Volunteer Expenses Coach	\$1,281.25
62753 Volunteer Expense TSS General	\$257.65
Total for 62750 Volunteer Expense	\$3,634.04
62800 Wages & Benefits	
62810 Wage Expense	\$264,086.33
62820 Payroll Taxes Expense	\$20,820.69
62830 Other Payroll Expense	-\$0.01
Total for 62800 Wages & Benefits	\$284,907.01
62900 Website TSS General	\$1,476.00
Total for 61000 TSS Expenses	\$482,232.85
65000 WG Expenses	
65300 Marine Stewardship Group Expense	\$5,028.45
65400 NativePlant Stewardship Expense	\$50.00
65600 RRPAG Expenses	\$1,557.35
65610 WG RRPAG Amortization of Capital Assets	\$273.33
65700 TSSEC Expense	\$0.00
Total for 65000 WG Expenses	\$6,909.13
Total for 60000 Expenses	\$489,141.98
90000 Corrections	\$0.00
Total for Expenses	\$489,141.98
Profit	\$32,360.66