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## MINUTES OF A SPECIAL MEETING OF THE SOUTHERN GULF ISLANDS HARBOURS COMMISSION

Held Tuesday, December 22, 2020 in the Goldstream Meeting Room, Integrated Water Services at 479 Island Highway, Victoria, BC

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**PRESENT:**     **Commissioners:** P. Brent (EP), Saturna Island (Vice Chair); J. Deschenes (EP), North Pender Island; J. Hall (EP), Piers Island; D. Howe, Regional Director  
**Staff:** T. Robbins, General Manager, Integrated Water Services; D. Puskas, Manager, Capital Works; S. Henderson, Manager, Real Estate Services; Lia Xu, Manager, Finance Services; D. Dionne (Recorder)

**REGRETS:** B. Maberley (Chair), Galiano Island; B. Dearden, Mayne Island; R. Fenton, South Pender Island

Electronic Participation - (EP)

The meeting was called to order at 9:02 a.m.

Vice Chair Brent provided a territorial acknowledgement.

### 1. APPROVAL OF AGENDA

**MOVED** by Commissioner Howe, **SECONDED** by Commissioner Hall,  
That the Agenda for the special meeting be approved as circulated.

**CARRIED**

### 2. DELEGATIONS / PRESENTATIONS

There were no presentations or delegations.

### 3. SPECIAL MEETING BUSINESS

#### 3.1. SGIHC 20-09 Revised 2021 5-Year Operating and Capital Plan

Discussion ensued and staff responded to questions from the Commission regarding:

- The Federal requirement to complete the Anson Road project and how to fund the project should the Alternative Approval Process (AAP) not be successful.
- How staff will work with Capital Regional District's (CRD) Legislative Services department in prioritizing the multiple AAP's scheduled for 2021.
- The Parcel Tax increase for 2022/2023.

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Howe,  
That the following motion from the November 27, 2020 meeting of the Southern Gulf Islands Harbours Commission be rescinded:

That the Southern Gulf Islands Harbours Commission:

1. Approve the 2021 Operating and Capital Budget as presented;
2. Direct staff to balance the 2020 actual surplus or deficit on the 2020 transfer to the Capital Reserve Fund; and

3. Recommend that the Electoral Areas Committee recommend that the CRD Board approve the 2021 Operating and Capital Budget and five year Financial Plan for the Southern Gulf Islands Harbours Service.

**CARRIED**

The staff recommendation was amended to include the following sentence as Item 2: Direct staff to balance the 2020 actual surplus or deficit on the 2020 transfer to the Capital Reserve Fund.

**MOVED** by Commissioner Howe, **SECONDED** by Commissioner Brent,  
The Southern Gulf Islands Harbours Commission:

1. Approve the revised 2021 Operating and Capital Budget as presented;
2. Direct staff to balance the 2020 actual surplus or deficit on the 2020 transfer to the Capital Reserve Fund; and
3. Direct staff to use the 20 year amortization for the Loan Authorization Bylaw; and
4. Recommend that the Electoral Areas Committee recommend that the CRD Board approve the 2021 Operating and Capital Budget and five year Financial Plan for the Southern Gulf Islands Harbours Service.

**CARRIED**

#### **4. ADJOURNMENT**

**MOVED** by Commissioner Hall, **SECONDED** by Commissioner Deschene,  
That the meeting be adjourned at 9:21 a.m.

**CARRIED**

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**CHAIR**

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**SECRETARY**