

Meeting Minutes

Sticks Allison Water Local Service Committee

Tuesday, June 17, 2025

2:00 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

PRESENT:

H. Schofield (Chair) (EP), J. Fenby (Vice Chair), P. Brent (EA Director) (EP), D. Pepin (EP), V. Seidel (EP)

STAFF: Jason Dales, Senior Manager, Wastewater Infrastructure Operations; Justine Starke, Manager, Real Estate and SGI Administration (EP); Megan MacDonald, Legislative Services Coordinator

EP - Electronic Participation

The meeting was called to order at 2:04 pm.

1. Territorial Acknowledgement

Chair Schofield provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by H. Schofield, **SECONDED** by J. Fenby,
That the agenda of the Sticks Allison Water Local Service Committee meeting of June 17, 2025, be approved as amended with the addition of the following Items:
- 8.1. Leak Detection
- 8.2. Nearby Development
CARRIED

3. Adoption of Minutes

- 3.1. [25-0722](#) Minutes of the Sticks Allison Water Local Service Committee meeting of February 26, 2025

MOVED by H. Schofield, **SECONDED** by V. Seidel,
That the minutes of the Sticks Allison Water Local Service Committee meeting of February 26, 2025, be adopted as amended:
Item 9.1. - adding "an earlier version of" before "the following notice"
Item 8.2. - adding a second bullet to state "staff have confirmed HPC levels are within acceptable levels"
Item 8.2. - last bullet to add "no" before "new requests"
CARRIED

4. Chair's Remarks

The Chair expressed interest in the potential impact of nearby development on the water system.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. [25-0650](#) Senior Manager's Verbal Update

J. Dales presented Item 6.1. for information, introduced new staff support personnel and provided information on the involvement of new Electoral Areas Services department.

Discussion ensued regarding:

- gravel parking lot and trench near the well have been repaired
- request for notifications if routine work may require water shut off
- water conservation signage installation later this year

6.2. [25-0669](#) Capital Projects and Operational Update - June 2025

J. Dales presented Item 6.2. for information.

Discussion ensued regarding the cost of preventative maintenance and valve repair.

6.3. [25-0673](#) 2024 Annual Report

J. Dales presented Item 6.3. for information.

7. Notice(s) of Motion

7.1. [25-0506](#) Motion with Notice: Excess Water Consumption Fee (P.Brent)

The motion with notice was read but did not receive a second.

8. New Business

8.1. Leak Detection

J. Dales provided information related to leak detection efforts.

Discussion ensued regarding methods to find leaks and the timeline for repairs.

8.2. Nearby Development

Committee members requested an update of the status of the nearby development, staff will provide information in future.

9. Adjournment

MOVED by H. Schofield, SECONDED by V. Seidel,
That the Sticks Allison Water Local Service Committee meeting of June 17, 2025,
be adjourned at 2:37 pm.
CARRIED

Chair

Recorder