



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, April 10, 2024

11:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [24-315](#) Minutes of the March 13, 2024 Electoral Areas Committee Meeting

Recommendation: That the minutes of the Electoral Areas Committee meeting of March 13, 2024 be adopted as circulated.

Attachments: [Minutes - March 13, 2024](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

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- 6.1. [24-335](#) Union of British Columbia Municipalities Grant for Disaster Risk Reduction - Climate Adaptation 2024 - Motion of Support
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the Capital Regional District Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness for the 2024 Disaster Risk Reduction - Climate Adaptation grant and direct staff to provide overall grant management.
(NWA)
- Attachments:** [Staff Report: UBCM Grant-Disaster Risk Reduct'n-Climate Adapt'n 2024](#)
[Appendix A: CEPF Disaster Risk Reduct'n-Climate Adapt'n Grant 2024](#)
- 6.2. [24-297](#) 2023 Electoral Areas Grants-In-Aid Annual Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: 2023 Grants-In-Aid Annual Report](#)
[Appendix A: 2023 Electoral Areas GIA Awarded](#)
[Appendix B: 2023 Electoral Areas Safe Restart GIA Awarded](#)
- 6.3. [24-296](#) 2023 Community Works Fund Annual Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: 2023 CWF Annual Report](#)
[Appendix A: CWF Funding Project Balance by EAs](#)
[Appendix B: 2023 CWF Grants Awarded](#)
[Appendix C: 2023 CWF Detailed Breakdown by EA](#)
- 6.4. [24-346](#) Community Works Fund - Disbursement Process
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the disbursement process for the Community Works Fund, as described in this report, be implemented for future third party projects.
(NWA)
- Attachments:** [Staff Report: CWF Disbursement Process](#)
[Appendix A: Disbursement Process Chart & Project Examples](#)
- 6.5. [24-343](#) Household Hazardous Waste Pickup in Electoral Areas - Follow-up
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: HHW Pickup in Electoral Areas - Follow-up](#)
[Appendix A: Previous HHW Pickup in Electoral Areas Staff Reports](#)

6.6. [24-370](#) Port Renfrew Refuse Disposal - Local Service: 2024 Initiatives Update

Recommendation: The Port Renfrew Utility Services Committee recommends that the Electoral Areas Committee recommend to the Capital Regional District Board:
That staff be directed to:
1. Continue implementing site upgrades with funding from the Growing Communities Fund.
2. Work with the business sector on alternative solutions for commercial packaging and printed products.
3. Continue to transition the depot from caretaker managed, to a site operator model for late 2024; and
4. Continue discussions for long-term waste management in Port Renfrew with the Pacheedaht First Nation and the broader community.
(NWA)

Attachments: [Staff Report: Port Renfrew Refuse Disposal – Local Service: 2024 Initiatives Up](#)
 [Appendix A: Issues and Opportunities Summary](#)

6.7. [24-345](#) Board Chair Voting Rights on Standing Committees

Recommendation: [At the April 3, 2024 Governance Committee meeting, the following report was referred to the Electoral Areas Committee for information:]
There is no recommendation. This report is for information only.

Attachments: [Staff Report: Board Chair Voting Rights on Standing Committees](#)

6.8. [24-333](#) Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation: There is no recommendation. The following minutes are for information only:
a) Galiano Island Parks and Recreation Commission minutes of January 4, 2024
b) Mayne Island Parks and Recreation Commission minutes of February 8, 2024
c) Pender Island Parks and Recreation Commission minutes of January 29, 2024
d) Saturna Island Parks and Recreation Commission minutes of January 8, 2024
e) Saturna Island Parks and Recreation Commission minutes of February 12, 2024
f) Willis Point Fire Protection and Recreation Facilities Commission minutes of February 27, 2024

Attachments: [Minutes: Galiano Island Parks & Rec Commiss - Jan 4, 2024](#)
 [Minutes: Mayne Island Parks & Rec Commiss - Feb 8, 2024](#)
 [Minutes: Pender Island Parks & Rec Commiss - Jan 29, 2024](#)
 [Minutes: Saturna Island Parks & Rec Commiss - Jan 8, 2024](#)
 [Minutes: Saturna Island Parks & Rec Commiss - Feb 12, 2024](#)
 [Minutes: Willis Pt Fire Protect'n & Rec Facs Commiss - Feb 27, 2024](#)

7. Notice(s) of Motion**8. New Business****9. Motion to Close the Meeting**

9.1. [24-341](#) Motion to Close the Meeting

Recommendation: That the meeting be closed for Litigation Update in accordance with Section 90(1)(g) of the Community Charter. [1 Item]

10. Adjournment

The next meeting is May 8, 2024.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.