



## Notice of Meeting and Meeting Agenda Capital Regional District Board

---

Wednesday, August 10, 2022

1:10 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

---

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. TERRITORIAL ACKNOWLEDGEMENT

### 2. APPROVAL OF THE AGENDA

### 3. ADOPTION OF MINUTES

#### 3.1. [22-481](#) Minutes of the July 13, 2022 Capital Regional District Board Meeting

**Recommendation:** That the minutes of the Capital Regional District Board meeting of July 13, 2022 be adopted as circulated.

**Attachments:** [Minutes - July 13, 2022](#)

### 4. REPORT OF THE CHAIR

### 5. PRESENTATIONS/DELEGATIONS

*The public are welcome to attend CRD Board meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Board" on our website and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

#### 5.1. Presentations

#### 5.2. Delegations

##### 5.2.1. [22-522](#) Delegation - Mick Collins; Representing Victoria Golden Rods and Reels Fishing and Social Club: Re: Agenda Item 6.4. Summary of Feedback - 2022 Regional Water Supply Master Plan

### 6. CONSENT AGENDA

- 6.1.     [22-496](#)     Core Area Wastewater System Commissioning and Operations Update and Capital Program Status Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:**     [Staff Report: Commissioning and Ops. Update & Capital Program Status](#)
- 6.2.     [22-490](#)     Bowker Sewer Rehabilitation Recommendation to Award Contract 2022-743
- Recommendation:** That the Core Area Liquid Waste Management Committee recommends to the CRD Board:  
That Contract No. 2022-743, Bowker Sewer Rehabilitation, be awarded to Insituform Technologies Ltd. for an amount of \$7,500,000 (excluding GST) and authorize staff to expend up to an additional \$500,000 in contract contingency funds as required during the execution of the project.  
(WA)
- Attachments:**     [Staff Report: Bowker Sewer Rehabilitation Rec. to Award Contract 2022-743](#)  
[Appendix A: Location Map](#)
- 6.3.     [22-435](#)     Development Variance Permit for Lot 1, Section 32, Otter District, Plan 25866 - 8015 West Coast Road
- Recommendation:** The Land Use Committee recommends to the Capital Regional District Board:  
That Development Variance Permit VA000157 for Lot 1, Section 32, Otter District, Plan 25866, to vary Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040, Part 2, Section 6.07(a), by reducing the front yard setback from 7.5 m to 3.8 m; and Part 1, Section 4.01(1)(d) by allowing an accessory building to be located closer to the front lot line than the principle building to authorize the siting of a utility building, be approved.  
(NWP - Voting Block A: JDF EA, Colwood, Langford (Blackwell), Metchosin, Sooke)
- Attachments:**     [Staff Report: DVP for 8015 West Coast Rd.](#)  
[Appendix A: Subject Property Map](#)  
[Appendix B: Ministry of Transportation & Infrastructure Permit](#)  
[Appendix C: Site Plan / Land Survey](#)  
[Appendix D: Building Elevation Drawings](#)  
[Appendix E: Site Photos](#)  
[Appendix F: Permit VA000157](#)

**6.4.**      [22-457](#)      Summary of Feedback - 2022 Regional Water Supply Master Plan

**Recommendation:** [On July 20, 2022, the Regional Water Supply Commission approved the recommendation as amended and directed staff to present the Board with the complete 2022 Master Plan - attached as supplemental:]  
That the Regional Water Supply Commission recommends to the Capital Regional District Board:  
Approve the 2022 Master Plan, as a guide to future water supply planning.  
(WP - All except SGI & SSI)

**Attachments:**      [Staff Report: Summary of Feedback - 2022 RWS Master Plan](#)  
[Appendix A: Public Engagement Report](#)  
[Appendix B: Sample letter to First Nations Chief and Council](#)  
[Appendix C: WAC Response to the 2022 Water Master Plan](#)  
[Appendix D: WAC Addl Detailed Comments on the 2022 Water M. Plan](#)  
[Supplemental 1: 2022 Master Plan Report-Complete](#)  
[Supplemental 2: Malahat Nation Email Correspondence](#)

**6.5.**      [22-489](#)      Speed Reader Boards

**Recommendation:** That the Salt Spring Island Transportation Commission recommends to the Capital Regional District Board:  
That the Salt Spring Island Transportation Service 2022 Capital Plan be amended to include a project for the acquisition and installation of five (5) speed reader boards with the total project budget of \$57,475, funded from ICBC Grant (\$21,200) and Capital Reserve Fund (\$36,275).  
(WA)

**Attachments:**      [Staff Report - Speed Reader Boards](#)

**6.6.**      [22-350](#)      Regional Trails - Widening & Lighting Policies

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**      [Staff Report: Regional Trails - Widening & Lighting Policies](#)

**6.7.**      [22-347](#)      Temporary Closures of Regional Trails

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**      [Staff Report: Temporary Closures of Regional Trails](#)  
[Appendix A: Summary of Services Provided for Temp. Closures - Reg. Trails](#)

**6.8.**      [22-491](#)      Island Rail Corridor Advocacy Timelines

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**      [Staff Report: Island Rail Corridor Advocacy Timelines](#)

**7. ADMINISTRATION REPORTS**

- 7.1. [22-502](#) 902 Foul Bay Road Housing Agreement and Bylaw - Agreement Rectification
- Recommendation:** 1. That Bylaw No. 4511, "Resale Control and Housing Agreement Bylaw (902 Foul Bay Road), 2022, Amendment Bylaw No. 1, 2022" be introduced and read for a first, second and third time; and  
2. That Bylaw No. 4511 be adopted.  
(WA with 2/3 on adoption)
- Attachments:** [Staff Report: 902 Foul Bay Rd Housing Agmt & Bylaw](#)  
[Appendix A: Bylaw No. 4511](#)
- 7.2. [22-517](#) 604 Nelson Street Housing Agreement and Bylaw - Agreement Rectification
- Recommendation:** 1. That Bylaw No. 4512, "Resale Control and Housing Agreement Bylaw (604 Nelson Street), 2022, Amendment Bylaw No. 1, 2022", be introduced and read for a first, second and third time; and  
2. That Bylaw No. 4512 be adopted.  
(WA with 2/3 on adoption)
- Attachments:** [Staff Report: 604 Nelson St. Housing Agrmt & Bylaw Rectification](#)  
[Appendix A: Bylaw No. 4512](#)
- 7.3. [22-493](#) Federal Strategic Priorities Fund - Grant Application Resolution for Two Regional Parks Projects
- Recommendation:** That the Capital Regional District Board confirm submission authorization of the federal Strategic Priorities Fund grant applications for the Lochside Regional Trail and Brett Avenue Enhancement Project and the Lochside Regional Trail and Swan Lake Enhancement Project and that staff be directed to provide overall grant management.  
(NWA)
- Attachments:** [Staff Report: Federal Strategic Priorities Fund - Grant Application Resolution](#)  
[Appendix A: Strategic Priorities Grant Application \(Two Projects Combined\)](#)  
[Appendix B: Lochside Trail and Brett Avenue Enhancement Project - Map](#)  
[Appendix C: Lochside Trail and Swan Avenue Enhancement Project - Map](#)
- 7.4. [22-434](#) Bylaw No. 4502, "Emergency Communication Dispatch Service Establishment Bylaw No. 1, 2012, Amendment Bylaw No. 2, 2022"
- Recommendation:** 1) That Bylaw No. 4502, "Emergency Communication Dispatch Service Establishment Bylaw No. 1, 2012, Amendment Bylaw No. 2, 2022", be read a first, second, and third time;  
2) That Bylaw No. 4502 be referred to participants for approval, and if approved by two-thirds of participants, be referred to the Inspector of Municipalities.  
(NWA)
- Attachments:** [Staff Report: Bylaw 4502 Fire Dispatch Cost Apportionment Amendent](#)  
[Appendix A: Bylaw 4502 Cost Apportionment Amendment](#)

7.5. [22-514](#) Bylaw No. 4507: Salt Spring Island Local Community Commission - Revision

- Recommendation:**
1. That third reading of Bylaw No. 4507, "Salt Spring Island Local Community Commission Establishment Bylaw No. 1, 2022", be rescinded;
  2. That Bylaw No. 4507 be amended as follows:
    - a. That section 8 be amended to read "The local community shall elect commissioners at the end of each four year term in accordance with the manner provided in Part 3 [Electors and Elections] of the Local Government Act."
    - b. That section 9 be deleted in its entirety and that all subsequent sections be renumbered in numerical order;
    - c. That the renumbered section 23 be amended to replace the reference words "section 23" after the words "by the methods set out in" with the words "section 22".
  3. That Bylaw No. 4507 be read a third time as amended;
  4. That Bylaw No. 4507 as amended be referred to the Inspector of Municipalities; and
  5. That the July 13, 2022 resolutions approving proceeding by elector assent by referendum, appointing the Chief Election Officer, setting the referendum question, and setting the dates of general voting, and approving the synopsis of Bylaw No. 4507, be affirmed as applying to Bylaw No. 4507, as amended.  
(NWA)

- Attachments:**
- [Staff Report: SSI Local Community Commission Revision](#)
  - [Appendix A: Bylaw No. 4507 \(as amended\)](#)
  - [Appendix B: Bylaw No. 4507 \(Redlined\)](#)

7.6. [22-495](#) Island View Beach Regional Park - Drainage Ditch Study

- Recommendation:** There is no recommendation. This report is for information only.

- Attachments:**
- [Staff Report: Island View Beach Regional Park - Drainage Ditch Study](#)
  - [Appendix A: GreatPacific Engineering & Environment - Study](#)
  - [Appendix B: CRD Parks - IVBRP Drainage Ditch Maintenance - as of July 13](#)
  - [Appendix C: Duka Env. Services - 2022 IVBRP Summary of Conditions](#)

## 8. REPORTS OF COMMITTEES

### Juan de Fuca Land Use Committee

8.1. [22-436](#) Zoning Amendment Application for Lots A-H, and J and K, District Lot 87, Renfrew District, Plan EPP31225 - Kirby Creek Road

**Recommendation:** The Land Use Committee recommends to the Capital Regional District (CRD) Board:

1. That the referral of proposed Bylaw No. 4464, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 155, 2022", to the Shirley/Jordan River Advisory Planning Commission, appropriate CRD departments, BC Hydro, District of Sooke, FLNR - Archaeology Branch, FLNR - Ministry of Forests, Lands, Natural Resource Operations and Rural Development, FLNR - Water Protection Section, Island Health, Ministry of Agriculture, Ministry of Transportation & Infrastructure, RCMP, Shirley Fire Department, Sooke School District #62, Pacheedaht First Nation and T'Sou-ke First Nation be approved and the comments received.
2. That proposed Bylaw No. 4464 be introduced and read a first time and read a second time; and;
3. That in accordance with the provisions of section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4464. (NWP - Voting Block A: JDF EA, Colwood, Langford (Blackwell), Metchosin, Sooke)

**Attachments:** [Staff Report: Zoning Amendment Application Kirby Creek Rd.](#)

[Appendix A: Subject Properties](#)

[Appendix B: Current Zoning - Forestry AF Zone](#)

[Appendix C: Proposed Zoning - Rural 2 RU2 Zone](#)

[Appendix D: Proposed Bylaw No. 4464](#)

[Appendix E: Referral Comments](#)

- 8.2. [22-470](#) Comprehensive Community Development Plan Amendment Application for Blocks D and E, District Lots 751 and 911, Renfrew District, Plan EPC2056 (Crown Lease #927321)

**Recommendation:** The Land Use Committee recommends to the Capital Regional District (CRD) Board:

1. That the referral of proposed Bylaw No. 4473, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 14, 2022", to Public Information Meeting, CRD departments, BC Hydro, Cowichan Valley Regional District, Department of Fisheries and Oceans, Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNR), FLNR - Archaeology Branch, Island Health, Ministry of Transportation & Infrastructure, Pacheedaht First Nation, RCMP, and Sooke School District #62 be approved and the comments received.
2. That proposed Bylaw No. 4473 be introduced and read a first time and read a second time; and;
3. That in accordance with the provisions of section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4473.  
(NWP - Voting Block A: JDF EA, Colwood, Langford (Blackwell), Metchosin, Sooke)

**Attachments:** [Staff Report: Comprehensive Community Dev. Plan Amendment RZ000276](#)  
[Appendix A: Context Map](#)  
[Appendix B: Subject Property Map](#)  
[Appendix C: Current Zoning – Marine Zone](#)  
[Appendix D: Proposed Bylaw No. 4473](#)  
[Appendix E: Referral Comments](#)

## Regional Water Supply Commission

- 8.3. [22-468](#) Bylaw No. 4509, "Capital Regional District Greater Victoria Water Supply Area Protection Bylaw No. 1, 2000, Amendment Bylaw No. 2, 2022"

**Recommendation:** The Regional Water Supply Commission recommends to the Capital Regional District Board:

1. That Bylaw No. 4509, "Capital Regional District Greater Victoria Water Supply Area Protection Bylaw No. 1, 2000, Amendment Bylaw No. 2, 2022", be introduced and read a first, second, and a third time.
2. That Bylaw No. 4509 be adopted.  
(WP - ALL except SGI and SSI, 2/3 on adoption)

**Attachments:** [Staff Report: Bylaw 4509 Amendment Bylaw to Bylaw No. 2804](#)  
[Appendix A: Bylaw 4509 Amendment Bylaw](#)  
[Appendix B: Bylaw 2804 Unofficial Redline Showing Changes](#)

## 9. BYLAWS

## 10. NOTICE(S) OF MOTION

- 10.1. [22-461](#) Motion with Notice: Funding Request for Aboriginal Coalition to End Homelessness (Director Helps)
- Recommendation:** [At the July 13, 2022 CRD Board meeting, this item was referred to staff requesting background information before making a decision - attached as supplemental:]  
That the Capital Regional District continues to fund the Aboriginal Coalition to End Homelessness on an ongoing basis in the amount of \$150,000 per year.  
(WA)
- Attachments:** [Supplemental Staff Report: Funding Request for ACEH](#)  
[Supplemental Appendix A: Correspondence, August 6, 2019](#)  
[Supplemental Appendix B: Correspondence, June 9, 2022](#)  
[Supplemental Appendix C: 2021/2022 Annual Housing Report](#)

## 11. NEW BUSINESS

## 12. MOTION TO CLOSE THE MEETING

- 12.1. [22-506](#) Motion to Close the Meeting
- Recommendation:**
1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
  2. That the meeting be closed for proposed service in accordance with Section (90)(1)(k) of the Community Charter. [1 item]
  3. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 item]
  4. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter. [1 item]

## 13. RISE AND REPORT

## 14. ADJOURNMENT

### Voting Key:

**NWA - Non-weighted vote of all Directors**

**NWP - Non-weighted vote of participants (as listed)**

**WA - Weighted vote of all Directors**

**WP - Weighted vote of participants (as listed)**