



Making a difference...together

REPORT TO ENVIRONMENTAL SERVICES COMMITTEE MEETING OF WEDNESDAY, JANUARY 17, 2024

SUBJECT 2024 Environmental Services Committee Terms of Reference

ISSUE SUMMARY

To provide the 2024 Environmental Services Committee Terms of Reference for information.

BACKGROUND

Under the *Local Government Act* and the CRD Board Procedures Bylaw, the CRD Board Chair has the authority to establish standing committees and appoint members to provide advice and recommendations to the Board.

On December 13, 2023, the CRD Board approved the 2024 Terms of Reference for standing committees. Terms of Reference (TOR) serve to clarify the mandate, responsibilities and procedures of standing committees and provide a point of reference and guidance for the committees and members.

Clarity on long-term biosolids management was added to the TORs for the Core Area Liquid Waste Management Committee (CALWMC), the Technical and Community Advisory Committee (TCAC), and the Environmental Services Committee.

The Environmental Services Committee mandate on resource recovery opportunities now includes the long-term Biosolids Management Plan. While CALWMC will continue to serve as the steering committee for TCAC, the TCAC will report through the Environmental Services Committee on long-term biosolids management planning.

The Environmental Services Committee TOR was updated to include the Solid Waste Management Plan under its regional solid waste function mandate. The 2024 Environmental Services Committee TOR is attached as Appendix A, and a redlined copy is attached as Appendix B.

The TOR are being provided for information to the Committee. Any proposed revisions to the TOR will require ratification by the Board.

CONCLUSION

Terms of Reference serve to clarify the mandate, responsibilities and procedures of committees and provide a point of reference and guidance for the committees and their members. Any future revisions to the TOR will require ratification by the Board.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Larisa Hutcheson, P. Eng., General Manager, Parks & Environmental Services
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

Appendix A: 2024 Environmental Services Committee Terms of Reference – Approved Dec 13
2023

Appendix B: 2024 Environmental Services Committee Terms of Reference – Redlined