

Capital Regional District

Meeting Minutes

Climate Action Inter-Municipal Task Force (IMTF)

Friday, June 27, 2025

9:30 AM

Room 488/MS Teams

Present: Councillor S. Duck (Sidney), Councillor M. Gardiner (Victoria), Councillor D. Grove (Colwood), M. Wagner (Langford)

Electronic Participation: Councillor A. Appleton (Oak Bay), Councillor M. Brame (Esquimalt), Councillor S. Gray (Metchosin), Councillor T. St-Pierre (Sooke), Director A. Wickheim (JdF EA)

Staff: M. Carolsfeld (Climate Action Coordinator), M. Greeno (Community Energy Specialist), M. Rowe (Climate Action Program Assistant, Recorder), R. Tooke (Senior Manager, Environmental Innovation & Strategy)

Regrets: Councillor A. Baird (Highlands), Director P. Brent (SGI EA), Councillor J. Brownoff (Saanich), Director G. Holman (SSI EA), Mayor P. Jones (North Saanich), A. MacKenzie (View Royal), Councillor S. Riddell (Central Saanich)

The meeting was called to order at 9:35 am.

1. Welcome and Introductions

2. Territorial Acknowledgement

- M. Greeno provided a Territorial Acknowledgment.

3. Approval of Agenda

- Agenda for the [June 27, 2025](#) Climate Action Inter-Municipal Task Force meeting.

MOVED by Councillor S. Duck, SECONDED by Councillor M. Wagner
That the agenda be approved as circulated.
CARRIED

4. Adoption of Minutes

- Minutes from the [March 14, 2025](#) Climate Action Inter-Municipal Task Force meeting.

MOVED by Councillor M. Wagner, SECONDED by Councillor S. Duck

That the minutes of the March 14, 2024, Climate Action Inter-Municipal Task Force meeting be adopted as circulated.

CARRIED

5. Presentation: Fireweed Learning Commons

- Dr. Elizabeth Lange provided an overview of Fireweed Learning Commons, highlighting their Livable Futures Workshop Series and Climate Field Guide, developed with funding from the District of Sooke. Questions and discussion followed, including opportunities to partner with additional municipalities and/or regionalize offerings, with many task force members expressing interest in working with Fireweed Learning Commons to deliver workshops in their communities. Questions were raised about measuring and evaluating impact. See [presentation](#) for further details.

Actions:

- a) CRD staff to provide Fireweed Learning Commons presentation slides and Dr. Lange's email address with meeting minutes.
- b) Members interested in exploring partnership opportunities with Fireweed Learning Commons may reach out to Dr. Lange directly.

6. Climate Action Program Updates

- M. Greeno, R. Tooke, M. Carolsfeld, and M. Rowe provided background information and updates for the CRD Climate Action Service, including:
 - Staffing updates, Climate Action Strategy renewal (timeline extended by a few months to engage with local First Nations, will also incorporate recent feedback from the Environmental Services Committee), electric mobility, Low Carbon Fuel Standard Reporting service, climate adaptation capacity-building grant, Gorge Coastal Flood Adaptation Strategy partnership, energy and carbon emissions reporting, Zero Carbon Step Code, BCSEA Cool It! Climate Leadership Training 2024/2025 results, and community outreach and education.
- Members advised that the CRD consider:
 - Developing a public-facing master map of active EV chargers in the region. (*S. Duck, Sidney*)
 - Enhancing policy coordination to avoid unintended consequences—for example, multi-storey developments blocking solar installations on adjacent properties. (*M. Gardiner, Victoria*)
 - Taking a softer, less punitive approach to implementing the energy and carbon emissions reporting bylaw, particularly for stratas and multi-family dwellings. (*M. Gardiner, Victoria*)
 - Investigating cruise ship scrubber discharge, and clarifying what testing, monitoring, and oversight is in place, if any, as well as the CRD's role—raised in the context of the Gorge Coastal Flood Adaptation Strategy. (*M. Gardiner, Victoria*)
 - Reviewing regulations related to heat pump noise, especially in strata and multi-family housing contexts. (*M. Gardiner, Victoria*)

Actions:

- c) CRD staff to investigate opportunities to develop a public-facing map of active EV chargers in the region and report back to Task Force members.

- d) CRD staff to invite Task Force members to climate adaptation capacity-building workshops, likely to start Q4 2025.
- e) CRD staff to return to the Task Force with further information on the energy and carbon emissions reporting program.
- f) CRD staff to follow up with Environmental Protection division regarding cruise ship scrubber discharge and clarify whether testing and monitoring is being conducted, and what the CRD's role is. Report back to Task Force.
- g) CRD staff to follow up with Task Force members with information on existing regulations for heat pump noise.
- h) CRD staff to circulate the BCSEA Cool It! Climate Leadership Training Final Report once available.

7. Municipal Roundtable – Open Discussion

- Deferred due to time constraints.

Action:

- i) Members to share any pertinent updates to CRD Staff for distribution with meeting minutes.

8. Adjournment

- Meeting adjourned at 11:30 am.

New Actions	Responsibility	Timeline
CRD staff to provide Fireweed Learning Commons presentation slides and Dr. Lange's email address with meeting minutes.	Staff	ASAP
Members interested in exploring partnership opportunities with Fireweed Learning Commons should reach out to Dr. Lange.	IMTF	Ongoing
CRD staff to investigate opportunities to develop a public-facing map of active EV chargers in the region and report back to Task Force members.	Staff	September meeting
CRD staff to invite Task Force members to climate adaptation capacity-building workshops.	Staff	Q4 2025
CRD staff to follow up with Environmental Protection division regarding cruise ship scrubber discharge and report back to Task Force.	Staff	Q3 2025
CRD staff to report back to Task Force members with information on existing regulations for heat pump noise.	Staff	ASAP

CRD staff to circulate the BCSEA Cool It! Climate Leadership Training Final Report once available.	Staff	ASAP
Members to share any pertinent updates to CRD Staff for distribution with meeting minutes.	IMTF	Q3 2025
Past Actions	Responsibility	Timeline
Members to utilize Task Force SharePoint site to share key documents and resources between members. If you need assistance accessing the collaborative site, please contact staff.	IMTF	Ongoing
Members to provide future meeting topic requests to Manager, Climate Action Programs.	IMTF	Ongoing
CRD staff to attach the minutes from the previous meeting with future meeting invites, in addition to linking to the SharePoint collaboration site.	Staff	Ongoing