

Meeting Minutes

Saanich Peninsula Wastewater Commission

Thursday, February 5, 2026

9:35 AM

Mary Winspear Centre - Room 3
2243 Beacon Ave, Sidney, BC

PRESENT:

Commissioners: E. Diller, M. Doehnel, R. Thompson (on behalf of C. Graham), D. Halldorson, C. McNeil-Smith, R. Novek, S. Shrivastava

STAFF: A. Fraser, General Manager, Infrastructure and Water Services; G.Harris, Senior Manager, Environmental Protection (EP); D. Robson, Manager, Saanich Peninsula Gulf Island Operations; J. Kelly, Manager, IWS Capital Projects; D. Dionne, Manager, IWS Business Support Services; J. Dorman, Committee Clerk; M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

Regrets: Commissioners C. Graham, P. Jones, R. Windsor

The meeting was called to order at 9:53 am.

1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

2. Election of Chair

A. Fraser called for nominations for the position of Chair of the Saanich Peninsula Wastewater Commission for 2026.

Commissioner Doehnel nominated Commissioner Novek. Commissioner Novek accepted the nomination.

A. Fraser called for nominations a second time.

A. Fraser called for nominations a third and final time.

Hearing no further nominations, A. Fraser declared Commissioner Novek the Chair of the Saanich Peninsula Wastewater Commission for 2026 by acclamation.

3. Election of Vice Chair

A. Fraser called for nominations for the position of Vice Chair of the Saanich Peninsula Wastewater Commission for 2026.

Commissioner Diller nominated Commissioner Halldorson. Commissioner Halldorson accepted the nomination.

A. Fraser called for nominations a second time.

A. Fraser called for nominations a third and final time.

Hearing no further nominations, A. Fraser declared Commissioner Halldorson the Vice Chair of the Saanich Peninsula Wastewater Commission for 2026 by acclamation.

4. Approval of Agenda

**MOVED by Commissioner Shrivastava, SECONDED by Commissioner Diller,
That the agenda for the Saanich Peninsula Wastewater Commission meeting of
February 5, 2026 be approved.
CARRIED**

5. Adoption of Minutes

- 5.1. [26-0028](#) Minutes of the Saanich Peninsula Wastewater Commission Meeting of November 20, 2025

**MOVED by Commissioner Diller, SECONDED by Commissioner Halldorson,
That the minutes of the Saanich Peninsula Wastewater Commission meetings of
July 17 and October 21, 2025 be adopted as circulated.
CARRIED**

6. Chair's Remarks

Chair Novek noted he hoped to do good work with the Commission.

7. Presentations/Delegations

There were no presentations or delegations.

8. Commission Business

8.1. [26-0031](#) General Manager's Verbal Update - February

A. Fraser spoke to Item 8.1. and noted that a report will be presented at the next commission meeting regarding the request to present information about potential efficiencies and future expansion of the District Energy System.

Discussion ensued regarding the annual wastewater treatment plant compliance report, which will be presented to the commission in future.

8.2. [26-0032](#) Saanich Peninsula Wastewater Service Capital Plan Update

J. Kelly presented Item 8.2.

Discussion ensued regarding:

- higher than expected cost for upgrades of the wastewater treatment plant
- deferral of some projects will help to reduce the next rate increase
- prioritization of projects is imperative given escalation of prices
- risk will be mitigated by ongoing repairs within the existing budget

**MOVED by Commissioner Halldorson, SECONDED by Commissioner Shirvastava,
The Saanich Peninsula Wastewater Commission recommends to the Capital
Regional District Board:**

**That the 2026 Saanich Peninsula Wastewater Service Capital Plan be updated to
reflect the changes outlined in Appendix B.**

CARRIED

9. Notice(s) of Motion

There were no notice(s) of motion.

10. New Business

There was no new business.

11. Adjournment

**MOVED by Commissioner Diller, SECONDED by Commissioner Halldorson,
That the Saanich Peninsula Wastewater Commission meeting of February 5, 2026
be adjourned at 10:19 am.**

CARRIED

Chair

Recorder