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## **Minutes of the Accessibility Advisory Committee meeting, held October 17, 2023 at 1:00 pm, 6<sup>th</sup> Floor Boardroom, 625 Fisgard Street, Victoria BC**

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### PRESENT:

Committee Members: T.Bolt, J. Briante (EP), J. Coughlin, P. Danforth, M. Essery (EP), G. Goodwin, J. Parr, P. Pokorny, G. Robinson, E. Syring, R. Welland

Staff: C. Neilson, Senior Manager, Human Resources; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP – Electronic Participation

The meeting was called to order at 1:16 pm.

### 1. Territorial Acknowledgement

C. Neilson provided the Territorial Acknowledgement.

### 2. Approval of Agenda

**MOVED by J. Coughlin, SECONDED by P. Danforth,  
That the agenda be approved as circulated.**

**CARRIED**

### 3. Presentations/Delegations

There were no presentations or delegations.

### 4. Special Meeting Matters

#### 4.1. Introductions

Introductions of the committee members and staff were made.

#### 4.2. Orientation

C. Neilson and M. Lagoa presented CRD committee orientation materials.

4.3. Terms of Reference

The Accessibility Advisory Committee Terms of Reference were received by the committee for information.

5. Adjournment

**MOVED by T. Bolt, SECONDED by J. Parr,  
That the October 17, 2023 Accessibility Advisory Committee  
meeting be adjourned at 2:52 pm.  
CARRIED**

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Chair

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Committee Clerk