



Making a difference...together

File: 0360-20
Climate Action Task Force

Capital Regional District

Meeting Minutes

Climate Action Inter-Municipal Task Force (IMTF)

Friday, March 15, 2024

9:30 AM

Room 129/MS Teams
625 Fisgard St.
Victoria, BC V8W 1R7

Present:

Councillor D. Grove (Colwood), Councillor M. Wagner (Langford), Councillor A. MacKenzie (View Royal), Councillor C. Smart (Oak Bay), S. Duck (Sidney)

Electronic Participation: Councillor S. Gray (Metchosin), Councillor T. St-Pierre (Sooke), Director G. Holman (SSI EA), Councillor M. Gardiner (Victoria), Councillor S. Riddell (Central Saanich), J. Brownoff (Saanich), A. Baird (Highlands)

Staff: N. Elliott (Manager, Climate Action Programs), M. Rowe (Climate Action Program Assistant; Recorder), M. Greeno (Community Energy Specialist)

Regrets: Mayor P. Jones (North Saanich), Councillor D. Cavens (Esquimalt), Director A. Wickheim (JdF EA), Director P. Brent (SGI EA)

The meeting was called to order at 9:30 am.

1. Welcome and Introductions

- A round of introductions was then made by Task Force members and CRD staff.

2. Territorial Acknowledgement

- N. Elliott provided a Territorial Acknowledgment.

3. Approval of Agenda

- Agenda for the [March 15, 2024](#) Climate Action Inter-Municipal Task Force meeting.

4. Adoption of Minutes

- Minutes from the [December 1, 2023](#) Climate Action Inter-Municipal Task Force meeting.

MOVED by D. Grove, SECONDED by A. Baird

That the minutes of the December 1, 2023 Climate Action Inter-Municipal Task Force meeting be adopted as circulated.

CARRIED

Actions:

- a) CRD staff to attach the minutes from the previous Task Force meeting with future meeting invites, in addition to linking to the SharePoint collaboration site.

5. Climate Action Program Updates

- N. Elliott provided background information and updates for the CRD Climate Action Service, including:
 - Heat vulnerability mapping and updated regional climate projections reports to be presented to the Environmental Services Committee (ESC) on March 20 and the CRD Board on April 10, BC Hydro/CRD Memorandum of Understanding related to public electric vehicle (EV) chargers (DCFCs and DCFC/level 2 combo) and community hub sites, Zero Carbon Step Code policy updates, Home Energy Navigator regional building retrofit program spring/summer community outreach, energy benchmarking/Energy and Carbon Emissions Reporting, recent ESC and CRD Board meeting motions and discussions, including transportation governance, GHG emissions reduction policy mapping and analysis, and approval of the budget amendment for funding climate action community engagement programming.

Actions:

- b) CRD staff to connect with Oak Bay staff regarding Zero Carbon Step Code motion.
- c) CRD staff to investigate CRD Board decision to explore gasification of biosolids and determine how climate implications are to be considered.

6. Presentation: Vancouver Island and Coastal Communities Climate Leadership (VICC-CL) Overview

- *Will Cole-Hamilton, Courtenay City Councillor, Director of the Comox Valley Regional District and Co-Chair of the VICC-CL provided an overview of VICC-CL to Task Force members, including ways to connect and get involved.*
 - For more information see VICC-CLP's report [Territorial Analysis and a Survey of Local Government Priorities for Climate Action: Vancouver Island and Coastal Communities \(2020\)](#) and the [outcome reports](#) from previous summits.
 - VICC-CL intends to host a meet-up during the AVICC Convention, April 12-14. CRD staff will forward the invite to Task Force members once the details are confirmed.
 - VICC-CL virtual symposium scheduled for May 6 and 13, from 8:30 am-12:30 pm. Staff and elected officials are invited. Aim is to identify priorities for Vancouver Island.

Action:

- d) CRD staff to forward VICC-CL meet-up invite to Task Force members.

7. Emerging Topics – RUSH Initiative

- N. Elliott provided a brief overview of the [RUSH Initiative](#):
 - A collaborative, interactive mapping site intended to support municipal planning and increase public education and awareness. Anne-Marie Daniel (UVic), the creator of RUSH, has been presenting to local councils and community groups, some Task Force members have already seen her presentation. CRD staff have

scheduled a meeting with Anne-Marie in April for our inter-municipal staff working group and will invite her to present at a future Task Force meeting as well.

Action:

- e) CRD staff to request a RUSH Initiative presentation for a future Task Force meeting.

8. Municipal Roundtable – Open Discussion

- Attendees provided brief updates regarding current projects and areas of interest in their respective municipalities and electoral areas. Discussion related to limits to growth as being explored by Tofino, securing grants for climate resilience initiatives, promoting and supporting active and public transportation initiatives, Zero Carbon Step Code policy and council presentations, deconstruction bylaws, staff capacity increases, Sue Big Oil Campaign considerations, public education and engagement, and fleet and equipment electrification.

9. Task Force SharePoint Site

- Members were asked to contact Megan Rowe, Climate Action Program Assistant at mrowe@crd.bc.ca if they had any issues accessing or uploading documents to the [collaboration site](#).

Action:

- f) Members to utilize Task Force SharePoint site to share key documents and resources between members.

10. Adjournment

- Meeting adjourned at 11:50 am.

New Actions	Responsibility	Timeline
CRD staff to attach the minutes from the previous meeting with future meeting invites, in addition to linking to the SharePoint collaboration site.	Staff	Ongoing
CRD staff to connect with Oak Bay staff regarding Zero Carbon Step Code motion.	Staff	ASAP
CRD staff to investigate CRD Board decision to explore gasification of biosolids and determine how climate implications are to be considered.	Staff	ASAP
CRD staff to forward the VICC-CL meet-up invite to Task Force members prior to the AVICC convention.	Staff	ASAP
CRD staff to request a RUSH Initiative presentation for a future Task Force meeting.	Staff	By next meeting.
Members to utilize Task Force SharePoint site to share key documents and resources between members. If you need assistance accessing the collaborative site, please contact staff.	IMTF	Ongoing
Members to provide future meeting topic requests to Manager, Climate Action Programs.	IMTF	Ongoing