

Meeting Minutes

Environmental Services Committee

Wednesday, January 21, 2026

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: B. Desjardins (Chair), J. Brownoff (EP), J. Caradonna, G. Holman (EP), D. Kobayashi (EP), C. Plant (EP), M. Tait (9:44 am)(EP), D. Thompson (9:38 am)(EP), A. Wickheim (EP), C. McNeil-Smith (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; L. Jones, General Manager, Parks, Recreation and Environmental Services; S. May, Senior Manager, Corporate Capital Project Delivery Services; R. Smith, Senior Manager, Environmental Resource Management; M. Tromp Hoover, Manager, Environmental Resource Management Policy and Planning; M. Lagoa, Deputy Corporate Officer; J. Ives, Committee Clerk; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director S. Tobias (Vice Chair)

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Chair Desjardins provided the Territorial Acknowledgment.

2. Approval of Agenda

MOVED by Director McNeil-Smith, SECONDED by Director Caradonna,
That the agenda for the Environmental Services Committee meeting of January
21, 2026 be approved.

CARRIED

3. Adoption of Minutes

3.1. [26-0084](#) Minutes of the Environmental Services Committee meeting of November
19, 2025

MOVED by Director Caradonna, SECONDED by Director McNeil-Smith,
That the minutes of the Environmental Services Committee meeting of November
19, 2025 be adopted as circulated.

CARRIED

4. Chair's Remarks

Chair Desjardins spoke about the items of the agenda and their focus on the future of solid waste management and Hartland Landfill.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business**6.1. 26-0083 2026 Environmental Services Committee Terms of Reference**

M. Lagoa presented Item 6.1. for information.

6.2. 26-0012 Beyond Hartland 2050 - Landfill Design Plan and Alternative Options

R. Smith spoke to Item 6.2.

Director Thompson joined the meeting electronically at 9:38 am.

Director Tait joined the meeting electronically at 9:44 am.

Discussion ensued on the following:

- circular economy, waste reduction and aversion
- financial implications, consultant costs, and alternative revenue streams
- solid waste management plan implementation and endorsement
- technology improvements and conceptual designs
- opportunities for diversion, beneficial uses and trends

**MOVED by Director Caradonna, SECONDED by Director McNeil-Smith,
The Environmental Services Committee recommends to the Capital Regional
District Board:**

1. That staff commission a conceptual design plan to build out Phase 3 of Hartland Landfill in alignment with Strategy 15 of the 2021 Solid Waste Management Plan;
2. That staff develop a comprehensive options analysis that outlines and evaluates a broad set of future waste disposal alternatives to landfilling at the Hartland site;
3. That staff include timely information on these planning activities in the scope of ongoing government-to-government conversations with First Nations who have identified solid waste management as a topic of interest; and
4. That staff present the results of the above activities to the Board in 2027, including a shortlist of options to inform early development of the CRD's 2030 Solid Waste Management Plan.

**MOVED by Director Caradonna, SECONDED by Director McNeil-Smith,
That consideration of Part 1 of the motion be postponed until Quarter 2 in 2027 to
first consider a comprehensive set of alternatives:**

"1. That staff commission a conceptual design plan to build out Phase 3 of Hartland Landfill in alignment with Strategy 15 of the 2021 Solid Waste Management Plan;"

DEFEATED

Opposed: Brownoff, Desjardins, Holman, Kobayashi, McNeil-Smith, Plant, Tait

**MOVED by Director Holman, SECONDED by Director Caradonna,
That Part 2 of the motion be amended by adding the following:
"That a more aggressive recycling program be included as part of the waste
disposal options analysis."**

The Chair ruled the motion out of order.

Director Holman challenged the Chair.

The Chair called for a vote on whether the Chair shall be sustained.

SUSTAINED

Opposed: Holman

The question was called on the main motion:

1. That staff commission a conceptual design plan to build out Phase 3 of Hartland Landfill in alignment with **Strategy 15 of the 2021 Solid Waste Management Plan**;
2. That staff develop a comprehensive options analysis that outlines and evaluates a broad set of future waste disposal alternatives to landfilling at the Hartland site;
3. That staff include timely information on these planning activities in the scope of ongoing government-to-government conversations with First Nations who have identified solid waste management as a topic of interest; and
4. That staff present the results of the above activities to the Board in 2027, including a shortlist of options to inform early development of the CRD's 2030 Solid Waste Management Plan.

CARRIED

Opposed: Caradonna, Holman

6.3. 26-0011 Vancouver Island and Coastal Communities - Committee on Solid Waste and Circular Economy Update

R. Smith presented Item 6.3. for information.

6.4. 26-0006 Tendering Hartland Landfill Cell 5B Construction Services

S. May spoke to Item 6.4.

Discussion ensued on the following:

- financial reserves and infrastructure requirements
- wastewater and environmental return
- data collection and statistics distribution

MOVED by Director McNeil-Smith, SECONDED by Director Tait,
The Environmental Services Committee recommends to the Capital Regional District Board:

That staff are authorized to issue the Invitation to Tender for Construction Services for the infrastructure required for Hartland Landfill Cell 5B with the work to commence in 2026.

CARRIED

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Caradonna, SECONDED by Director McNeil-Smith,
That the Environmental Services Committee meeting of January 21, 2026 be adjourned at 11:08 am.

CARRIED

CHAIR

RECORDER