

## Meeting Minutes

### Environmental Services Committee

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Wednesday, November 20, 2024

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: B. Desjardins (Chair) (EP), S. Tobias (Vice Chair), J. Bateman (for M. Tait) (EP), J. Brownoff (EP), J. Caradonna, G. Holman (EP), D. Kobayashi (EP), D. Murdock (EP), D. Thompson, A. Wickheim (EP), C. McNeil-Smith (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; G. Harris, Acting General Manager, Parks, Recreation and Environmental Services; T. Watkins, Acting Senior Manager, Environmental Resource Management; N. Elliott, Manager, Climate Action Programs; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP – Electronic Participation

Guests: Director Little & P. Ross, Raincoast Conservation Foundation

Regrets: Director M. Tait

The meeting was called to order at 1:32 pm.

#### 1. Territorial Acknowledgement

Director Caradonna provided a Territorial Acknowledgement.

**MOVED** by Director Caradonna, **SECONDED** by Director McNeil-Smith,  
That Director Little be permitted to participate (without vote) in the November 20, 2024 session of the Environmental Services Committee.  
**CARRIED**

#### 2. Approval of Agenda

**MOVED** by Director Thompson, **SECONDED** by Director Caradonna,  
That the agenda for the November 20, 2024 Environmental Services Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

- 3.1. [24-1184](#) Minutes of the October 16, 2024 Environmental Services Committee Meeting
- MOVED** by Director Thompson, **SECONDED** by Director Caradonna,  
**That the minutes of the Environmental Services Committee meeting of October 16, 2024 be adopted as circulated.**  
**CARRIED**

#### 4. Chair's Remarks

There were no Chair's remarks.

#### 5. Presentations/Delegations

##### 5.1. Presentations

- 5.1.1. [24-1154](#) Presentation: Healthy Waters in the Tod Creek Watershed (2023-25): A Preliminary Report - Peter Ross, Raincoast Conservation Foundation
- P. Ross presented on Healthy Waters in the Tod Creek Watershed (2023-25): A Preliminary Report.

Discussion ensued on the following:

- sampling sources, sites and analysis
- sources of contaminants and forever chemicals
- land application of biosolids
- study results and datasets
- first nations partnerships

##### 5.2. Delegations

- 5.2.1. [24-1242](#) Delegation - Philippe Lucas; Representing Biosolid Free BC: Re: Agenda Item 6.1. Healthy Waters Project for Tod Creek on the Saanich Peninsula - November Update
- P. Lucas spoke to Item 6.1.

#### 6. Committee Business

- 6.1. [24-1153](#) Healthy Waters Project for Tod Creek on the Saanich Peninsula - November Update
- G. Harris presented Item 6.1. for information.
- Discussion ensued on the following:
- media and public interest plan and educational opportunities
  - water quality guidelines and regulatory meetings
  - ministry of environment awareness and provincial data collection

**6.2.**     [24-1180](#)     Solid Waste Market Research and Engagement Study

T. Watkins presented Item 6.2. for information.

**6.3.**     [24-1185](#)     Solid Waste Management Plan - Three-Year Cycle

T. Watkins presented Item 6.3. for information.

**6.4.**     [24-1181](#)     Hartland Landfill Tipping Fee and Regulation Bylaw No. 3881 Amendment and Adoption of Bylaw Nos. 4636 and 4646

T. Watkins spoke to Item 6.4.

Discussion ensued on the following:

- geographical and disposal studies
- regional identification and differentiation tools
- overall acceptance of new rates

**MOVED by Director Caradonna, SECONDED by Director Wickheim,  
The Environmental Services Committee recommends to the Capital Regional  
District Board:**

- 1. That Bylaw No. 4636, "Hartland Landfill Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 6, 2024", be read a first, second and third time; and**
- 2. That Bylaw No. 4636 be adopted.**
- 3. That Bylaw No. 4646, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 80, 2024", be read a first, second and third time; and**
- 4. That Bylaw No. 4646 be adopted.**

**CARRIED**

**6.5.**     [24-1189](#)     Award of Contract ERM2024-007 - Hauling and Processing of Kitchen Scraps

T. Watkins spoke to Item 6.5.

Discussion ensued on material separation and back hauling versus dedicated loads.

**MOVED by Director Caradonna, SECONDED by Director Desjardins,  
The Environmental Services Committee recommends to the Capital Regional  
District Board:**

**That Contract ERM2024-007, Hauling and Processing of Kitchen Scraps, be awarded to Convertus Canada Ltd. from March 1, 2025 to February 28, 2030, at the rate of \$130 per tonne and an estimated cost of \$1,560,000 per year, plus GST.  
CARRIED**

**6.6.**     [24-1152](#)     Vancouver Island and Coastal Communities Climate Summit - Summary Report

N. Elliott presented Item 6.6. for information.

Discussion ensued on intermunicipal and interregional staff networking.

**7. Notice(s) of Motion**

There were no notice(s) of motion.

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Director Thompson, **SECONDED** by Director Caradonna,  
**That the November 20, 2024 Environmental Services Committee meeting be adjourned at 2:55 pm.**  
**CARRIED**

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CHAIR

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RECORDER