



# Capital Regional District

## HOTSHEET AND ACTION LIST

### Juan de Fuca Water Distribution Commission

Tuesday, December 3, 2024

12 PM

Goldstream Meeting Room  
479 Island Highway  
Victoria, BC

The following is a quick snapshot of the FINAL Juan de Fuca Water Distribution Commission decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

#### 3. ADOPTION OF MINUTES

The minutes of the October 1, 2024 meeting were adopted as circulated.

#### 7. COMMISSION BUSINESS

##### 7.1 Bylaw No. 4653 – Ticket Information Authorization Bylaw, 1990, Amendment No. 80, 2024

**Recommendation:** That the Juan de Fuca Water Distribution Commission recommends to the Capital Regional District Board:

1. That Bylaw No. 4653, "Ticket Authorization Bylaw, 1990, Amendment Bylaw No. 80, 2024", be introduced and read a first, second, and third time; and
2. That Bylaw No 4653 be adopted.

**CARRIED**

##### 7.2. Process Improvement and Customer Experience Strategies for CRD Water Billing

**Recommendation:** That staff be directed to proceed with the design and construction of a Bulk Water Station within the District of Metchosin, subject to 50% funding from the District of Metchosin, and include the necessary funding (50%) in the 2026 Capital Plan.

**CARRIED**

**The following reports were received for information**

##### 7.3 Summary of Recommendations from Other Water Commissions

##### 7.4 Water Watch Report

**8. NOTICE(S) OF MOTION**

**8.2 Motion with Notice: Remuneration for Juan de Fuca Water Distribution Commissions, J. Rogers**

That the Juan de Fuca Water Distribution Commission direct staff to prepare a report outlining the implications related to amending the Board Remuneration and Travel Expense Reimbursement Policy, to include remuneration for meeting attendance for Juan de Fuca Water Distribution Commissioners, for the Commission's consideration.

**CARRIED**

**8.3 Motion with Notice: Tiered Water User Rate Based on Consumption, J. Rogers**

That staff investigate options to replicate Nanaimo's water user rate calculation where consumption is split among three tiers to encourage water conservation. ~~with a 2026 implementation.~~

**CARRIED**



# Capital Regional District

## HOTSHEET AND ACTION LIST

### Saanich Peninsula Water Commission

Thursday, October 17, 2024

9:30 AM

Meeting Room 2  
Sidney Community Safety Building  
2245 Oakville Ave., Sidney, BC

The following is a quick snapshot of the FINAL Saanich Peninsula Water Commission decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

### 3. ADOPTION OF MINUTES

The minutes of the July 18, 2024 meeting were adopted.

### 7. COMMISSION BUSINESS

#### 7.1 Saanich Peninsula Water Service 2025 Capital and Operating Budget

**Recommendation:** The Saanich Peninsula Water Commission recommends that the Committee of the Whole recommend that the Capital Regional District Board:

1. Approve the 2025 Operating and Capital Budget and the Five Year Capital Plan;
2. Approve the 2025 Saanich Peninsula Water Service bulk water rate of \$1.2575 per cubic metre, and the Agricultural Research Station water rate of \$1.2927 per cubic metre, adjusted if necessary, by any changes in the Regional Water Supply wholesale water rate;
3. Direct staff to balance the 2024 actual revenue and expense on the transfer to capital reserve fund;
4. Direct staff to update carry forward balances in the 2025 Capital Budget for changes after year end; and
5. Direct staff to amend the Bulk Water Rates Bylaw accordingly.

**CARRIED**

#### **Actions:**

Information request related the agricultural research station water rates.

#### **The following was received for information:**

- 7.2 Update on Amalgamation – Presentation, Dan Huang, Connections Planning Assoc.
- 7.3 Regional Water Supply Commission Staff Report: Bear Hill Extension Project
- 7.4 Summary of Recommendations from Other Water Commissions
- 7.5 Water Watch Report



# Capital Regional District

## HOTSHEET AND ACTION LIST

### Water Advisory Committee

Tuesday, November 26, 2024

12:00 PM

Goldstream Meeting Room  
479 Island Highway  
Victoria, BC

The following is a quick snapshot of the FINAL Water Advisory Committee decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

#### 3. ADOPTION OF MINUTES

The minutes of the September 23, 2024 meeting were adopted as circulated.

#### 6. GENERAL MANAGER'S REPORT

- 6.1. Water Advisory Committee Bylaw and Terms of Reference Verbal Update
- 6.2. Strategic Plan Verbal Update

#### 7. COMMISSION BUSINESS

##### 7.1 Water Quality Summary Report for Greater Victoria Drinking Water System - May to August 2024

RECEIVED

##### 7.2 Water Advisory Committee Proposal - Agricultural Water Rates

###### Recommendations to the Regional Water Supply Commission:

The Water Advisory Committee recommends that the Regional Water Supply Commission maintain the current agricultural water rate.

CARRIED

The Water Advisory Committee recommends that the Regional Water Supply Commission encourages a review by the Province of the conditions required for farm status by BC Assessment.

CARRIED

##### 7.3 Dam Safety Program Update [Presentation]

RECEIVED