



Making a difference...together

**Minutes of Saturna Island Parks and Recreation Commission
Monday, February 12, 2024, 4:30 PM. Saturna Library, Saturna Island, BC**

Present: Commissioners: David Osborne (Chair), Paul Brent (Elected Representative and acting Treasurer), Heather Michaud, Jamie Ritchie, Sienna Casper, Larry Field, Denise Kuzyk (Administrator)
Regrets: Rosemary Henry, Keith Preston (Vice-chair), Lisa Mitchell

1. The meeting was called to order at 4.30pm. Territorial Acknowledgement, Quorum and Welcome - Commissioner Osborne provided the Territorial Acknowledgement, noted Quorum as achieved and welcomed the Commissioners.
2. Approval of Agenda: Adopted by consent as circulated.
3. The minutes of January 8th, 2024 were approved by consent as circulated.
4. Treasurer's Report: Acting Treasurer Brent reported that the 2024 budget for Recreation would be 14,528.00 Official budget financials were under review and would be sent out shortly.
5. Chair's Report: Chair's written report was circulated in advance by email and referred to in the meeting.

5.1 Report from the Administrator: CRD Financials for January 2024 were not available. Balance of Royal Bank Imprest account is 1499.49 (adjusted) with replenishments working smoothly. One outstanding RFA from 2023 had yet to clear in the amount of 289.00. The Commissioners were reminded that notices for the SIPRC Facebook page should be sent to Denise for posting. Question regarding current website usage and files was tabled.

6. Funding requests.

6.1 Discussion and review of funding requests. It was noted that the subcommittee report and comments on the funding requests was extremely helpful. The subcommittee of Commissioners Preston, Field and Mitchell were thanked for their work. After discussion of the RFA process so far, Commissioner Caspar offered to lead a process to further refine the guidelines and application forms to assist the community in making effective applications. She will report back in due course.

Motion by Commissioner Richie "SIRPC approves the following funding requests up to \$14,000.58 as follows, seconded by Commissioner Casper." Carried

Application Reference	Applicant	Approved Amount	Notes
1. Bio Blitz R. Quaintance	Individual	\$600.00	
3. PAC (GICEC)	Association	\$2,900.00	
4. Christmas Bird Count M. Welton	Individual	\$600.00	
5. SCC - Saturnina	Society Saturna Community Club	\$375.00	
6. Girl Guides	Society	\$400.00	
8. SGI Art Council	Society	\$300.00	

9. Saturna Singers	Association	\$1,500.00	
10. PAC Dance classes	Association	\$1,200.00	
11. Eddie Reid Memorial Library - Seed Sharing	Society	\$500.00	
12. Saturna Recreation and Cultural Center	Society	\$2,800.00	
12.1 Saturna Recreation and Cultural Center Soup for Seniors. *	Society *	\$1,000.00	Contingent on program receiving funding for this program from other source.
14. Saturna Kids March Break M. Riberdy	Individual	\$600.00	
15. Family with Teens V. Veribisky and Rob Vivian	Individual	\$800.00	
16. Saturna Pickleball Association	Association	\$425.58	
Total		\$14,000.58	

6.2 Athletic Association funding. RFA #7 for \$2,500.00 deferred to Parks budgets and carried forward.

6.3 Shore access maintenance RFA #13 Steve Ford \$1,776.00. deferred to Parks budgets Carried forward.

7.1 Rental Donation to the Library update. Motion: By David Osborne to increase the rental donation for the Eddie Reid Memorial Library from 100 to 200. Seconded by Heather Michaud. Carried. Action: D. Kuzyk to prepare cheque.

8. New business

8.1 Pruning of trees in Thompson Park. Motion by Commissioner Osborne "To approve cost of pruning up to \$300.00." Seconded by Commissioner Casper. Carried.

8.2 Broom busters. Carried forward. Commissioner Osborne to follow up.

8.3 Item resolved. RFA funded equipment not considered CRD property.

9. Adjournment at 6:45pm

Next meeting March 11, 2024