

**REPORT TO TRANSPORTATION COMMITTEE
MEETING OF WEDNESDAY, JANUARY 28, 2026**

SUBJECT **2026 Transportation Committee Terms of Reference**

ISSUE SUMMARY

To provide the 2026 Transportation Committee Terms of Reference for information.

BACKGROUND

Under the *Local Government Act* and the CRD Board Procedures Bylaw, the CRD Board Chair has the authority to establish standing committees and appoint members to provide advice and recommendations to the Board.

On January 14, 2026, the CRD Board approved the 2026 Terms of Reference for standing committees. Terms of Reference (TOR) serve to clarify the mandate, responsibilities and procedures of standing committees and provide a point of reference and guidance for the committees and members.

The Transportation Committee TOR was updated under the Preamble to reflect that the committee may make recommendations to the Board on matters related to the Regional Transportation Service, and section 1.0 Purpose to reflect that the committee may make recommendations to the Board to advocate and collaborate with the Island Corridor Foundation on the use of the rail corridor.

For 2026, all standing committees TOR were revised under section 3.0 Composition to include additional details on First Nation members voting rights on standing committees.

The approved 2026 Transportation Committee TOR is attached as Appendix A, and a redlined copy is attached as Appendix B.

The TOR are being provided for information to the Committee. Any proposed revisions to the TOR will require ratification by the Board.

CONCLUSION

Terms of Reference serve to clarify the mandate, responsibilities and procedures of committees and provide a point of reference and guidance for the committees and their members. Any future revisions to the TOR will require ratification by the Board.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Housing, Planning and Protective Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

Appendix A: 2026 Transportation Committee Terms of Reference – Approved

Appendix B: 2026 Transportation Committee Terms of Reference – Redlined