

June XX, 2025

File:

Dear Property Owner(s) in the Surfside Park Estates Water Service area,

**RE: LOAN AUTHORIZATION PETITION FOR SURFSIDE PARK ESTATES WATER SERVICE AREA**

The Surfside Park Estates water system is in need of upgrades and current capital reserves are insufficient to cover the projected capital costs of \$2,000,000. This project includes the planning, design and construction of the infrastructure upgrades and replacements. Key components include equipment and material purchases, watermains and storage tank replacements.

If property owners in the Surfside Park Estates Water Service would like the CRD to finance the costs of the works on their behalf, and undertake the capital works necessary to upgrade the water system, a form of public petition is enclosed for property owners to complete.

If a property is owned by more than one person, the *Local Government Act* requires that a majority of the owners must sign the petition and return it to the CRD in order for it to be counted in the affirmative. For the petition to be successful, the owners of at least 50% of the properties must consent and those properties must represent at least 50% of the net taxable value in the service area. Petitions that are not returned will be counted in the negative. It is important to note that the borrowing and taxation will apply to all properties in the service area (not just the property owners who voted yes).

Before completing and returning the petition, property owners are encouraged to review relevant background information provided at <http://www.crd.ca/surfside-ws>

Should you have question or concerns please contact Natalie Tokgoz, Manager of Water Distribution Engineering and Planning by email at [ntokgoz@crd.bc.ca](mailto:ntokgoz@crd.bc.ca).

**Please return the enclosed petition, in the envelope provided, to the CRD no later than August 29, 2025.**

Sincerely,

Alicia Fraser  
General Manager  
Infrastructure and Water Services

Attachments: 3

Surfside Park Estates Local Service Petition

FAQ

Surfside Park Estates Water Service Establishment Bylaw No. 1, 2003

cc: Ted Robbins, Chief Administrative Officer  
Kristen Morley, General Manager, Corporate Services

AF:mm

DRAFT

To: Capital Regional District Board  
 Attn: Infrastructure and Water Services  
 479 Island HWY Victoria, BC, V9B 1H7  
 Email: [iwsadministration@crd.bc.ca](mailto:iwsadministration@crd.bc.ca)

## PETITION

### TO AUTHORIZE THE PROPOSED BORROWING OF TWO MILLION DOLLARS (\$2,000,000) FOR INFRASTRUCTURE UPGRADES IN THE SURFSIDE PARK ESTATES WATER SERVICE AREA

**Petition deadline: August 29, 2025**

I/We do hereby petition the Capital Regional District (CRD) to borrow monies for capital project works in the **Surfside Park Estates Water Service** (map of area enclosed) on Mayne Island within the Southern Gulf Islands Electoral Area.

I/We understand and agree that:

1. The proposed borrowing is in relation to the service established under the Capital Regional District Bylaw No. 3087, "Surfside Park Estates Water Service Establishment Bylaw No. 1, 2003;
2. The estimated total amount of the proposed borrowing is up to \$2,000,000;
3. The purpose of this proposed borrowing is to complete the required capital works, facilities and equipment necessary to upgrade the water system;
4. The maximum term for which debentures for the proposed borrowing will be issued is 25 years; and
5. The annual costs of the debt related to proposed borrowing will be recovered through annual tax requisition from all the taxable folios (currently there are 105 folios).

#### Legal Description of property:

[Insert Legal Description]

#### Mailing Address:

I/We am/are the Registered Owner(s) of the above noted property:

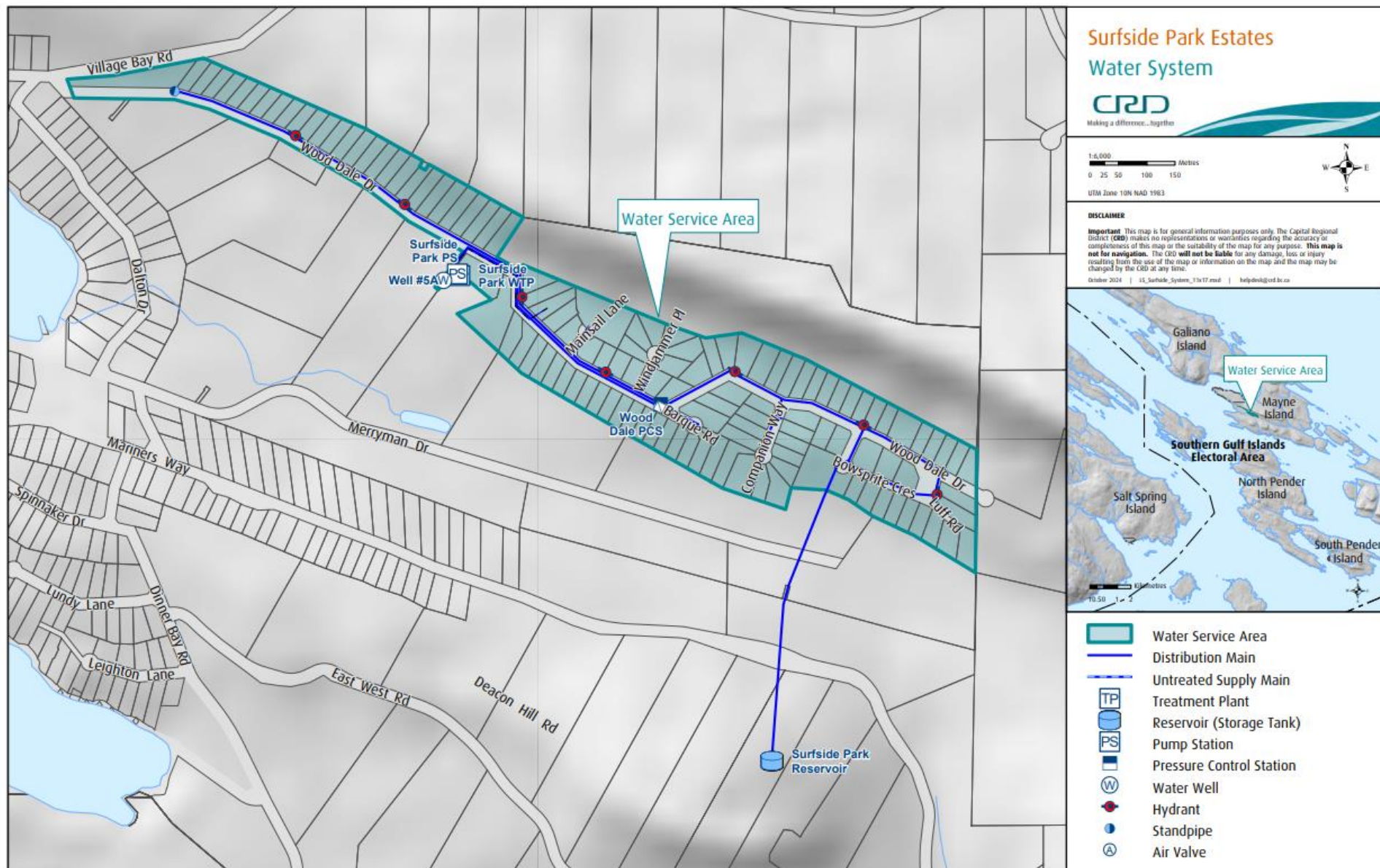
[Insert Owner's Name]	_____	_____
Full Name - Owner on Title	Signature	Date
[Insert Owner's Name]	_____	_____
Full Name - Owner on Title	Signature	Date
[Insert Owner's Name]	_____	_____
Full Name - Owner on Title	Signature	Date

*Please note: Where more than one person is the registered owner of a lot, the signatures of a MAJORITY of the owners are required.*

*If the owner is an incorporated body (society, incorporated business, etc.) document(s) verifying signing authority for the corporation are required.*

**A map identifying the Surfside Park Estates Water Service is on the back page of this petition.**

To: Capital Regional District Board  
 Attn: Infrastructure and Water Services  
 479 Island HWY Victoria, BC, V9B 1H7  
 Email: [iwsadministration@crd.bc.ca](mailto:iwsadministration@crd.bc.ca)





Making a difference...together

**BYLAW NO. 3087**

**Surfside Park Estates Water Service Establishment Bylaw No. 1, 2003**

**Consolidated for Public Convenience**

(This bylaw is for reference purposes only)

ORIGINALLY ADOPTED NOVEMBER 14, 2003  
(Consolidated with Amending Bylaw 3246)

CAPITAL REGIONAL DISTRICT

BYLAW NO. 3087

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**A BYLAW TO ESTABLISH A SERVICE AREA WITHIN THE ELECTORAL AREA OF SOUTHERN GULF ISLANDS FOR THE PURPOSES OF OPERATING A WATER SUPPLY SYSTEM**

\*\*\*\*\*

**WHEREAS:**

- A. The Board of the Capital Regional District may, by bylaw, establish and operate a service under the provisions of Section 800 of the *Local Government Act*.
- B. Assent of the electors of the service area is required pursuant to Section 801.2 of the *Local Government Act*.

**NOW THEREFORE**, the Board of the Capital Regional District enacts as follows:

- 1. The service being established, and to be operated, is the supply, conveyance, treatment, storage and distribution of water to be known as the Surfside Park Estates Water Service.
- 2. The boundaries of the service area are shown in heavy outline on the plan attached to this Bylaw as Schedule "A".
- 3. Only the Electoral Area of the Southern Gulf Islands includes a participating area for this service.
- 4. The annual costs for the service may be recovered by one or more of the following:
  - (a) by the requisition of money under Section 806 of the *Local Government Act* to be collected by a property value tax to be levied and collected on land and improvements within the service area;
  - (b) by way of an annual parcel tax;
  - (c) by the imposition of fees and charges to be imposed by bylaw under Section 797.2 of the *Local Government Act*; or
  - (d) by revenues raised by way of agreement, enterprise, gift, grant or otherwise.
- 5. The maximum amount that may be requisitioned for the service will be the greater of:
  - (a) (\$79,500) seventy-nine thousand five hundred dollars; or
  - (b) an amount equal to the amount that could be raised by a property value tax rate of (\$13.97) thirteen dollars and ninety-seven cents per (\$1,000) one thousand dollars which, when applied to the net taxable value of land and improvements within the service area, will yield the maximum amount that may be requisitioned under Section 806.1 of the *Local Government Act* for the service.

6. This Bylaw may be cited as the “Surfside Park Estates Water Service Establishment Bylaw No. 1, 2003”.

READ A FIRST TIME THIS 13<sup>th</sup> DAY OF August 2003

READ A SECOND TIME THIS 13<sup>th</sup> DAY OF August 2003

READ A THIRD TIME THIS 13<sup>th</sup> DAY OF August 2003

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS 12<sup>th</sup> DAY OF September 2003

RECEIVED THE ASSENT OF THE ELECTORS UNDER SECTION 801.2 OF THE *LOCAL GOVERNMENT ACT* THIS 8<sup>th</sup> DAY OF November 2003

ADOPTED THIS 12<sup>th</sup> DAY OF November 2003

Original Signed

CHAIR

Original Signed

SECRETARY

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS 14<sup>th</sup> DAY OF November 2003

(Bylaw 3246)

