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## REPORT TO CAPITAL REGIONAL DISTRICT BOARD MEETING OF WEDNESDAY, SEPTEMBER 10, 2025

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**SUBJECT**     Appointment of Officers – Bylaw Enforcement

### **ISSUE SUMMARY**

This report is to update bylaw enforcement appointments to reflect staff changes in the Capital Regional District (CRD) Bylaw and Animal Care Services Division.

### **BACKGROUND**

Pursuant to Section 233 of the *Local Government Act* and Section 28(3) of the *Offence Act* and in accordance with CRD Bylaw No. 2681, the Electoral Areas Committee must from time to time make resolutions for persons in new positions. The Bylaw Services division hires auxiliary staff to ensure consistent bylaw enforcement, as well as seasonal Regional Park patrols that occur May to September.

### **ALTERNATIVES**

#### *Alternative 1*

That for the purpose of Section 233 of the *Local Government Act* and Section 28(3) of the *Offence Act*, and in accordance with Capital Regional District Bylaw No. 2681, Taylor Francks, Ismaeel Ali, Alexander Moch and Curtis Campbell be appointed as Bylaw Enforcement Officers.

#### *Alternative 2*

That this report be referred back to staff for further information based on Electoral Areas Committee direction.

### **IMPLICATIONS**

#### *Service Delivery Implications*

These appointments ensure consistent bylaw enforcement in the CRD Bylaw and Animal Care Services Division. One auxiliary officer (Ali) will be assisting in Regional Park patrols, and three auxiliary officers (Francks, Moch, Campbell) are to backfill recent auxiliary staff changes and to cover regular staff leave.

### **CONCLUSION**

The bylaw enforcement appointments reflect staff changes in, or additions to, the CRD Bylaw and Animal Care Services Division.

### **RECOMMENDATION**

That for the purpose of Section 233 of the *Local Government Act* and Section 28(3) of the *Offence Act*, and in accordance with Capital Regional District Bylaw No. 2681, Taylor Francks, Ismaeel Ali, Alexander Moch and Curtis Campbell be appointed as Bylaw Enforcement Officers.

Submitted by:	Corey Anderson, Acting Senior Manager, Protective Services
Concurrence:	Don Elliott, Acting General Manager, Housing, Planning & Protective Services
Concurrence:	Stephen Henderson, MBA, P.G., Dip.Eng., B.Sc., General Manager, Electoral Area Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer