

Shirley Fire Protection & Emergency Response Commission
Monthly General Meeting July 28th, 2025
Shirley Fire Hall 2795B Sheringham Road, Shirley, BC V9Z 1G4
Minutes
Approved:
Call to Order: 1930 Adjourned: 2030

Present: Chair B. Einarson, H. Damude, R. Gardiner, M. Taylor, S. Berggren

Ex officio:

Absent: Fire Chief L. Hill, A. Wickheim, J. Powell

Guests:

Agenda & Item #	Action Taken:
1. Agenda:	Motion To approve agenda, H. Damude, S. Berggren Carried
2. Approval of Minutes	Motion: To approve March minutes. M. Taylor, H. Damude Carried
3. Correspondence	
4. Treasurer's Report	Tax Requisition \$231,094 Operating Budget \$69,080 June Actuals \$13,731 Remaining \$33,569 48.59% Administration Year 1 2025 Budget \$83,774 \$12,000/5 yr/auto extraction equip. June Actuals \$9,889 Wages \$53,860 74.55% Chief, Deputy, Volunteers, Maint Remaining \$58,297 69.59% Shirley Fire Transfer to Own Fund Interest Income-8 Months Budget \$78,240 June \$4,272 June Actuals \$4,386 November \$3,288 Remaining \$51,919 66.36% June Detail Expenditures Operating/Admin/trans to Equip Fund Wages \$4,690 Ben & Others/Frances Kelly, maintenance Telecom \$175 Shaw, Chief

	<p>Staff Training \$1,450 Level Rope, Confined Space Purchase Misc.-Equip \$1,346 Wesco, Can Tire Purchase Maintenance (\$44) Power Wash, Prep, Paint, Wesco Return-\$923 Vehicle Maintenance \$4,411 Crest Lightbar Install-\$2,979, Serv.-\$1,068 Admin Expense \$523 Corporation OH Allowance Gas & Lubricants \$299 Suncor Insurance \$4,552 Supplies-Operating \$5,607 Pail- \$1439, Clothing, Boots, Liquid Smoke-\$271 Interest \$608 Internal Interest Transfer/Equip Fund \$4,386 Total Detail \$28,003 Reserves Equipment \$473,287 Surplus \$195,394 \$668,681</p> <p>Motion: M. Taylor, H. Damude</p>
5. Fire Chief's Report	Chief unable to attend.
7. Old Business	Discussion with C. Vrabel (CRD) re: development of the new operational powers bylaw that will, among other things, assist the CRD in recovering costs following a fire incident as well as define Chief and crew responsibilities. M. Taylor to review sections of the proposed bylaw and prepare a draft response to address areas of concern.
8. New Business	<p>1) There will be a special ceremony to honour former volunteer fire fighter and fire society director Jean Conway, and to announce the generous donation made to the Shirley Fire fighter's fund. Members of the board should plan to participate if they are available. C. Vrabel is going to look for info re: interest rate on dept. savings. Shirley commission to work with CRD staff to develop community questionnaire mail out with follow-up in person community engagement fall of '25.</p> <p>Motion: R. Gardner, H. Damude</p>
9. Next Meeting	Aug. 25th, 2025
10. Adjournment	2100 Hrs. adjourned