

PORT RENFREW FIRE PROTECTION AND EMERGENCY RESPONSE COMMISSION

Notice of Annual General Meeting on **Thursday October 16, 2025 @ 6:30 PM**

AGM

Hybrid Meeting – In person Port Renfrew Community Hall 6638 Deering Road
and virtual on MS Teams [Join the meeting now](#)

MINUTES

1. Opening remarks (territorial acknowledgement) called to order 6:30 pm
2. Approval of Agenda
 - a. Moved **R. McIntyre** Seconded **K. Neish** **Carried**
3. Additions to the Agenda
 - a. None
4. Approval of Minutes September 18, 2025 –
 - a. Moved **R. McIntyre** Seconded **K. Neish** **Carried**
5. New Business
 - a. Friendly bunkies at Wild Coast Cottages (Old R & R Retreat) **R. McIntyre**
 - i. has CRD approved the concept of friendly bunkies? Greater number of people in the summer, greater risk of fire. Original project was 42 lots but with addition of bunkies up to 90. Refer the item to staff to look into this issue and report back at the next commission meeting.
 - ii. Motion for CRD staff to report back on supplemental dwelling units on properties; moved by: **R. McIntyre**, seconded **K. Neish** **Carried**
 - b. Motion to provide the PFN with first right of refusal to acquire any surplus or non-compliant assets of the Port Renfrew Volunteer Fire Department.
 - i. Moved by **K. Neish**, seconded by **R. McIntyre** **Carried**
6. 2026 – 2030 Financial Plan – presented by C. Vrabel
 - a. Motion to approve provisional budget as presented, moved by **R. McIntyre**, seconded by **K. Neish** **Carried**
7. Commission Terms (appointments)
 - a. Pacheedaht representative will submit nomination shortly.
 - b. K. Neish, R. McIntyre will stand again for another term on the commission.
 - c. There has been one nomination from the community, leaving 2 vacancies.
 - d. Discussion about options for commission membership.
8. Adjournment: Chair adjourns the meeting at 7:19 pm
 - a. Moved by **K. Neish**, seconded by **R. McIntyre** **Carried**