



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, April 9, 2025

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [25-0376](#) Minutes of the March 12, 2025 Electoral Areas Committee Meeting

Recommendation: That the minutes of the Electoral Areas Committee meeting of March 12, 2025 be adopted as circulated.

Attachments: [Minutes - March 12, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

- 6.1.** [25-0328](#) 2024 Community Works Fund Annual Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: 2024 Community Works Fund Annual Report](#)
[Appendix A: CWF Funding Summary](#)
[Appendix B: 2024 CWF Grants Awarded](#)
[Appendix C: 2024 CWF Detailed Breakdown by EA](#)
- 6.2.** [25-0329](#) 2024 Electoral Areas Grants-In-Aid Annual Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: 2024 Grants-In-Aid Annual Report](#)
[Appendix A: 2024 Electoral Areas Grants-In-Aid Awarded](#)
- 6.3.** [25-0405](#) Bylaw No. 4671: CRD Electoral Areas Water Conservation Bylaw No. 1, 2023, Amendment Bylaw No. 1, 2025 and Bylaw No. 4673: CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 84, 2025
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4671, "Capital Regional District Electoral Areas Water Conservation Bylaw No. 1, 2023, Amendment Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
(WP - JDF, SSI, SGI)
 2. That Bylaw No. 4671 be adopted.
(WP - JDF, SSI, SGI, 2/3rds on adoption)
 3. That Bylaw No. 4673, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 84, 2025", be introduced and read a first, second and third time; and
(WP - JDF, SSI, SGI)
 4. That Bylaw No. 4673 be adopted.
(WP - JDF, SSI, SGI, 2/3rds on adoption)
- Attachments:** [Staff Report: Bylaw Nos. 4671 and 4673](#)
[Appendix A: Bylaw No. 4492 Redlined](#)
[Appendix B: Bylaw No. 4671](#)
[Appendix C: Bylaw No. 4673](#)
[Appendix D: Stage 4 Water Conservation Notice](#)
- 6.4.** [25-0389](#) Letter from Ben Geselbracht, AVICC President; re: Feedback Requested - Reforming the Local Government Act - A Roadmap
- Recommendation:** [At the April 2, 2025 Governance and First Nations Relations Committee, the report was provided for information and a motion to refer the item to the Electoral Areas Committee for discussion was carried:]
There is no recommendation. This report is for information only.
- Attachments:** [Correspondence: Letter from AVICC \(March 20, 2025\)](#)

6.5. [25-0375](#) Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation:

There is no recommendation. The following minutes are for information only:

- a) Beddis Water Service Commission minutes of April 6, 2023
- b) Beddis Water Service Commission minutes of June 5, 2023
- c) Beddis Water Service Commission minutes of October 16, 2023
- d) Cedar Lane Water Service Commission minutes of June 5, 2023
- e) Cedar Lane Water Service Commission minutes of October 17, 2023
- f) Cedars of Tuam Water Service Commission minutes of June 13, 2023
- g) Cedars of Tuam Water Service Commission minutes of October 30, 2023
- h) Galiano Island Parks and Recreation Commission minutes of February 6, 2025
- i) Mayne Island Parks and Recreation Commission minutes of February 13, 2025
- j) Otter Point Fire Protection and Emergency Response Service Commission minutes of January 10, 2024
- k) Otter Point Fire Protection and Emergency Response Service Commission minutes of February 14, 2024
- l) Otter Point Fire Protection and Emergency Response Service Commission minutes of March 20, 2024
- m) Otter Point Fire Protection and Emergency Response Service Commission minutes of April 10, 2024
- n) Otter Point Fire Protection and Emergency Response Service Commission minutes of May 15, 2024
- o) Otter Point Fire Protection and Emergency Response Service Commission minutes of June 12, 2024
- p) Otter Point Fire Protection and Emergency Response Service Commission minutes of July 10, 2024
- q) Otter Point Fire Protection and Emergency Response Service Commission minutes of September 11, 2024
- r) Otter Point Fire Protection and Emergency Response Service Commission minutes of October 9, 2024
- s) Otter Point Fire Protection and Emergency Response Service Commission minutes of December 11, 2024
- t) Otter Point Fire Protection and Emergency Response Service Commission minutes of January 8, 2025
- u) Otter Point Fire Protection and Emergency Response Service Commission minutes of February 12, 2025
- v) Pender Island Parks and Recreation Commission minutes of February 10, 2025
- w) Port Renfrew Fire Protection and Emergency Response Commission minutes of September 12, 2024
- x) Shirley Fire Protection and Emergency Response Commission minutes of September 30, 2024
- y) Shirley Fire Protection and Emergency Response Commission minutes of October 28, 2024
- z) Shirley Fire Protection and Emergency Response Commission minutes of December 30, 2024
- aa) Willis Point Fire Protection and Recreation Facilities Commission minutes of February 25, 2025

Attachments: [Minutes: Beddis Water Service Commiss-Apr 6/23](#)
[Minutes: Beddis Water Service Commiss-Jun 5/23](#)
[Minutes: Beddis Water Service Commiss-Oct 16/23](#)
[Minutes: Cedar Lane Water Service Commiss-Jun5/23](#)
[Minutes: Cedar Lane Water Service Commiss-Oct 17/23](#)
[Minutes: Cedars of Tuam Water Service Commiss-Jun 13/23](#)
[Minutes: Cedars of Tuam Water Service Commiss-Oct 30/23](#)
[Minutes: Galiano Island Parks & Rec Commiss-Feb 6/25](#)
[Minutes: Mayne Island Parks & Rec Commiss-Feb 13/25](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Jan 10/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Feb 14/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Mar 20/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Apr 10/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-May 15/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Jun 12/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Jul 10/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Sep 11/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Oct 9/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Dec 11/24](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Jan 8/25](#)
[Minutes: Otter Pt. Fire Prot'n & Emerg Rspns Svc Commiss-Feb 12/25](#)
[Minutes: Pender Island Parks & Rec Commiss-Feb 10/25](#)
[Minutes: Pt. Renfrew Fire & Emerg Rspns Commiss-Sep 12/24](#)
[Minutes: Shirley Fire Prot'n & Emerg Rspnse Commiss-Sep 30/24](#)
[Minutes: Shirley Fire Prot'n & Emerg Rspnse Commiss-Oct 28/24](#)
[Minutes: Shirley Fire Prot'n & Emerg Rspnse Commiss-Dec 30/24](#)
[Minutes: Willis Pt. Fire Prot'n & Rec Facilities Commiss-Feb 25/25](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is May 14, 2025.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.