



Making a difference...together

REPORT TO CAPITAL REGIONAL DISTRICT BOARD MEETING OF WEDNESDAY, APRIL 8, 2026

SUBJECT **AAP Results & Adoption for Bylaw No. 4704 – Performing Arts Facilities Service Establishing Bylaw No. 1, 2026**

ISSUE SUMMARY

To report back on the results of the Alternative Approval Process for Bylaw No. 4704 and advance the bylaw for adoption.

BACKGROUND

In 2025, the Capital Regional District (CRD) Board approved a recommendation from the Performing Arts Facilities Select Committee (PAFSC) to prepare a service plan and draft an establishing bylaw for a new Performing Arts Facilities Service that would plan, develop and fund performing arts facilities with regional impact.

At its meeting held October 8, 2025, the CRD Board gave third reading to Bylaw No. 4704, “Performing Arts Facilities Service Establishing Bylaw No. 1, 2025”. The bylaw authorizes the establishment of a new Performing Arts Facilities Service for the purpose of operating and funding regional performing arts facilities within the Capital Regional District. The maximum amount that can be requisitioned annually for the service is three million dollars (\$3,000,000) or an amount equal to the amount that could be raised by a property tax rate of \$0.0171 per one thousand dollars (\$1,000) of the net taxable value of the land and improvements within the service area.

On February 11, 2026, the CRD Board established that elector approval be obtained by Alternative Approval Process (AAP) for the electors in the entire service area in accordance with section 342(4) of the *Local Government Act (LGA)*. The number of registered electors was determined to be 315,735 of which 10% is 31,574 electors [the number needed to voice opposition].

Notice was published on February 17, 2026 in the Times Colonist and February 19, 2026 in the Sooke Mirror. The notice was also published on February 17, 2026, to the CRD website in accordance with section 345(2) of the *LGA* and the CRD’s Public Notice Bylaw. In addition to the statutory notices, additional notices were placed in the March edition of the Mayneliner, and on various public notice boards throughout the region. Additional communication channels included notice to CRD email subscribers and social media posts on Facebook, Instagram and LinkedIn.

The CRD received 150 valid response forms indicating opposition to the adoption of the bylaw by the closing date of March 30, 2026. As the response rate was less than 10% of electors, elector approval was received for Bylaw No. 4704. In accordance with section 86(8) of the *LGA*, the Corporate Officer’s certification of results is attached as Appendix A.

ALTERNATIVES

Alternative 1

1. That the attached Certificate of Results of Alternative Approval Process for Bylaw No. 4704 (Appendix A) be received; and
2. That Bylaw No. 4704, “Performing Arts Facilities Service Establishing Bylaw No. 1, 2025” be adopted.

Alternative 2

That this report be referred back to staff for additional information.

CONCLUSION

On March 30, 2026 elector approval was obtained by an Alternative Approval Process (AAP) for Bylaw No. 4704, “Performing Arts Facilities Service Establishing Bylaw No. 1, 2025”. The bylaw authorizes the establishment of a new Performing Arts Facilities Service for the purpose of operating and funding regional performing arts facilities within the Capital Regional District. The maximum amount that can be requisitioned annually for the service is three million dollars (\$3,000,000) or an amount equal to the amount that could be raised by a property tax rate of \$0.0171 per one thousand dollars (\$1,000) of the net taxable value of the land and improvements within the service area. The Bylaw received approval from the Inspector of Municipalities on January 21, 2026 prior to electoral approval by AAP, and is now ready for adoption.

RECOMMENDATION

1. That the attached Certificate of Results of Alternative Approval Process for Bylaw No. 4704 (Appendix A) be received; and
2. That Bylaw No. 4704, “Performing Arts Facilities Service Establishing Bylaw No. 1, 2025” be adopted.

Submitted by:	Marlene Lagoa, MPA, Senior Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

- Appendix A: Certificate of Results for Bylaw No. 4704
 Appendix B: Bylaw No. 4704